

A Local Scholarship Application To



EL CAJON LODGE 1812

BENEVOLENT AND PROTECTIVE ORDER OF ELKS

Telephone (619) 444-1812

1812 SCHOLARSHIP GRANT

IMPORTANT: Before preparing this application, it is recommended that the procedures outlined on the back page be carefully studied and then be completely executed. Incomplete applications will not be processed.

Name _____ Social Security # _____

Address _____ Phone _____
Street City/State/Zip Area Code/Number

Date of Birth _____ Place of Birth _____ Age _____ Sex _____

Citizenship — American (Y/N) _____ If not born an American citizen, give date and place of Naturalization.

Date _____ Place _____
City/State

Name of High School attended or attending _____

Address _____ Year Graduated _____ or Year will Graduate _____
City/State

Grade Point Average (GPA) _____ Did not & will not graduate from High School _____

High School Graduate? (Y/N) GED or Equivalent? (Y/N) If equivalent, please specify _____

Name of Vocational/Technical Schools/Colleges or other schools, beyond high school level, attended or attending _____

Name & Address

I certify that the statements in this application are true.

DATE:

_____, 19 _____

Signature of Student

— BIND HERE —

College or Vocational School planning to attend _____

Address _____

Verification of enrollment? (Y/N) _____ Date course will begin _____ 19 _____ Date course will end _____ 19 _____

Vocational Goal (Give name of course of study) _____

At completion of course, I will receive a Certificate _____ /Diploma _____ or an _____ Degree (type of degree) _____

Employment record (employer, address, dates of employment, person to contact about employment, position) _____

Honors & Awards - School related (scholastic, athletic). Do not use initials for the groups in these following sections, to which you belong or have belonged.

Honors & Awards - Non-school related (Civic) _____

Offices or positions held (School related) _____

Other Activities (Non school related) _____

TO BE COMPLETED BY ALL APPLICANTS

Budget for full academic year of _____ How many months _____

Tuition and Fees (full academic year, not monthly) \$ _____

Books and Supplies _____

LESS ANTICIPATED INCOME:

Parent's Contribution \$ _____

Student's Contribution _____

Projected student earnings _____

College Work/Study Employment _____

Other Scholarships, Grants or Loans (detail):

_____ - \$ _____

Amount needed to balance school budget for the year \$ _____

In order to properly evaluate this application, the information on the next page is essential. Select the area which best fits the applicant's circumstances. A dependent applicant is one who relies on his/her parents for the basic and major part of his/her support. An independent applicant is one on his/her own and derives the basic and major part of his/her support from himself/herself and/or a spouse. Incomplete information in this area will disqualify the applicant.

TO BE COMPLETED BY UNMARRIED APPLICANTS DEPENDENT ON PARENTS:

Father's name _____ Age: _____ Occupation: _____
 Mother's name _____ Age: _____ Occupation: _____
 Parents marital status — Mother: Married _____ Widowed _____ Divorced _____ Remarried _____
 Father: Married _____ Widowed _____ Divorced _____ Remarried _____

Father's annual income before taxes \$ _____
 Mother's annual income before taxes _____
 Applicant's annual income before taxes _____
 All other taxable or non-taxable income not included above
 (including pensions, Social Security/disability, interest, dividends, etc.) _____
GROSS INCOME (total of above) \$ _____

Number of Dependents (excluding mother & father) _____
 Number of Dependents attending college _____
 Medical & Dental expenses not paid by insurance \$ _____
 Emergency expenses (flood damage, etc.) _____
 Total market value of home \$ _____ Amount of unpaid mortgage _____
 If no home is owned - amount of annual rent _____
 Do you own a business or farm (Y/N) _____ If so, what is market value _____
 What is net profit? _____
 Value of bank accounts _____
 Value of other investments (CDs, stocks, bonds, etc.) _____
 Any unusual circumstances, please explain: _____

Does Mother or Father have a pension plan other than Social Security? Yes No

TO BE COMPLETED BY MARRIED OR INDEPENDENT STUDENTS:

Applicant's marital status - Single _____ Married _____
 Spouse's name _____ Age: _____ Occupation: _____

Applicant's annual income before taxes \$ _____
 Spouse's annual income before taxes _____
 All other taxable or non-taxable income not included above
 (including Social Security/disability, interest, dividends, etc.) _____
GROSS INCOME (total of above) \$ _____

Number of Dependents (excluding applicant and spouse) _____
 Spouse attending school (Y/N) _____
 Number of other Dependents attending school/college _____
 Medical & Dental expenses not paid by insurance _____
 Emergency expenses (Detail) _____
 Total market value of home \$ _____ Amount of unpaid mortgage _____
 If no home is owned - amount of annual rent _____
 Do you own a business or farm (Y/N) _____ If so, what is market value _____
 What is net profit? _____
 Value of bank accounts _____
 Value of other investments (CDs, stocks, bonds, etc.) _____
 Any unusual circumstances, please explain: _____

VOCATIONAL GRANT PROGRAM

1812 Scholarship

VOCATIONAL GRANT SCHOLARSHIPS

1. You must be a resident within the jurisdiction of El Cajon Elks Lodge 1812. (Contact Lodge for verification.)
2. The El Cajon Elks Lodge 1812 Scholarship Fund is a restricted permanent trust fund, the income from which is used exclusively to provide scholarships to worthy High School Graduates located within the Grossmont Union High School District Boundaries to include the Mountain Empire District to assist in furthering their education.
3. You must be a citizen of the United States when you apply.
4. You must have a plan to pursue a vocational/technical program in a qualified school or training facility where you will earn an associate degree, a diploma, or a certificate of completion within the next two years.
5. The application form requires you to summarize the costs of your planned program, and to summarize your financial ability to pay these costs.
6. Your completed application and brochure must be returned to the El Cajon Elks Lodge #1812.
7. The definition of an eligible program shall be comparable to that contained in the federal vocational/technical program, culmination in an associates degree, diploma, or certificate, but less than a baccalaureate program. A student should

plan to carry a minimum load of 12 semester credit hours each term, or verification of full time enrollment. Applicants enrolling in a 4-year course leading to a Bachelor's degree are not eligible to apply.

PAYMENTS OF VOCATIONAL GRANT SCHOLARSHIPS

1. Vocational grant scholarships may be awarded for two full years if the proposed program requires that much time, and the progress and the conduct of the applicant justifies the continuation of the scholarship. Vocational grants are not renewable.
2. All scholarships are granted in the form of Certificates of Award. No funds will be given directly to the student.
3. When the student is properly enrolled and accepted, the school or training center is to notify the El Cajon Elks Lodge #1812 of the payments that need to be paid. The Scholarship Fund will then reimburse the school.

GENERAL INSTRUCTIONS

BROCHURE PREPARATION AND REQUIREMENTS: APPLICATION:

1. Applicant must use the official Elks form (no photocopies accepted), which has been dated and signed by the applicant. Typewritten applications and statements are preferred.

EXHIBITS

1. Should be neat, concise and in chronological order. Letters of endorsement, etc., should be removed from envelope and bound flat, (allow sufficient margin on left border for readability).

ORDER OF EXHIBITS

1. Completed application form.
2. Applicant's statement summarizing the accomplishments, needs, and objectives that qualify the applicant for a scholarship.
3. Parent's or friend's description of the family's situation, number of children at home, and the need for a scholarship.
4. Brief letters of endorsement from responsible persons who are neither a relative or an educator. These letters should describe the applicant's character, industry, disposition, and worthiness (3 letter limit).
5. Brief letters from educators describing the applicant's general ability, work habits, leadership, personality, and integrity. (2 letter limit).
6. Documents showing school grades or work records of the past two years must be submitted. (Armed forces records, vocational records, and aptitude test scores may be included).
7. Application and all other documents must be placed in proper order and securely stapled together so that all documents can be read without removing the bindings. Elaborate bindings or bulky covers should not be used.

8. Qualifying applicants will be interviewed by the trustees of the Scholarship Grant within 30 days of receipt.
9. Applicants will be judged on:
 - a. General worthiness and desire.
 - b. Financial need and resourcefulness.
 - c. Aptitude toward chosen vocation.
 - d. Grades and test scores in schools.
 - e. Completeness of the brochure.
 - f. Informal interview with Trustees.

THE APPLICATION AND OTHER DOCUMENTS MUST BE

1. In original form (not photocopied) properly signed and dated.
2. Written in English on 8½ x 11 size pages, one side only.
3. Typed, if possible.
4. Removed from envelopes.
5. Neat, concise and in chronological order. Letters of endorsement, etc., should be removed from envelope and bound flat (allow sufficient margin on left border for readability).

ALL APPLICATIONS BECOME THE PROPERTY OF THE ELKS LODGE 1812

1. All applicants will receive notification of the scholarships granted.
2. All applications will be acted upon within 30 days of receipt.
3. After completing this application, make a photocopy for your own records.

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El Cajon, California 92019-2534
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