

# APA Style Guide

by Eric P. Garcia, Librarian

Presented by: Eric Garcia, Reference Librarian



Source: Publication Manual of the American Psychological Association, 6<sup>th</sup> Edition, 2009  
 For Further Assistance Contact Your Instructor or Librarian

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General Information
Created and maintained by <a href="#">Eric P. Garcia</a>
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<b>For help with APA Citation, contact your instructor or librarian for assistance.</b>

# APA Style Guide

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## Sample Paper

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### Title Page:

The diagram illustrates the formatting of an APA title page. At the top, the running head is "EXPLORATION IN OUR INTELLECTUAL COMMONWEALTH" followed by the page number "1". A red box explains that a running head is an abbreviated title printed at the top of each page. A red double-headed arrow indicates a 1-inch margin on the right side. Below the running head, the title "A New Exploration in Our Intellectual Commonwealth" is centered. A red box notes that the title starts on the 5th line, indicated by four 'X's on the left margin. Below the title is the author's name "Eric Garcia" and the affiliation "California State University, Northridge". A red box explains that for student papers, an author note is generally not applicable. At the bottom, the course "Psychology 321", instructor "Professor Charles Chang", and date "July 7, 2010" are listed. A red box notes that student papers may be required to include this information. A red double-headed arrow indicates a 1-inch margin at the bottom.

Running Head: EXPLORATION IN OUR INTELLECTUAL COMMONWEALTH 1

1" Margins on all sides

A 'Running head' is an abbreviated title that is printed at the top of the pages of the manuscript, article, or paper.

Page numbers are placed in the upper 'Right Hand' corner of the page.

1" Margins on all sides

X  
X  
X  
X

1" Margins on all sides

A New Exploration in Our Intellectual Commonwealth

Eric Garcia

California State University, Northridge

For the Title Page example, the title of the article was started on the 5<sup>th</sup> line. The four X's shows the double line spacing before the title.

In Figure 2.1, in the APA 6<sup>th</sup> ed., 'Elements of an Author Note' is shown. For student papers, the 'Author Note' is generally not applicable.

Psychology 321

Professor Charles Chang

July 7, 2010

1" Margins on all sides

Student papers may be required to include the class section, instructor's name, and the date submitted. Ask your instructor of what they prefer.

# APA Style Guide

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## Title

[APA 6<sup>th</sup>: section 2.01]

- Title of the work should be typed in uppercase and lowercase letters.
- The recommended length is no more than 12 words. If the title is more than 12 words, abbreviate the title so that the reader has a general understanding of what the topic is about.

## Running head

[APA 6<sup>th</sup>: section 8.03]

- “Running head” is only noted on the title page and is written in uppercase and lowercase letters.
- Following the phrase *Running head*, the title of the work should be typed all in uppercase.
- Should only summarize the main idea of the work. A running head should be a maximum of 50 characters, counting letters, punctuation and spacing.

## Name & Institution

[APA 6<sup>th</sup>: section 2.02]

- Author’s name [first name, middle initial(s), and last name].
- Affiliation identifies the location where the author or authors were when the research was conducted.

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## Sample Paper

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### Abstract Page:

Diagram illustrating the layout of an abstract page in APA style. The page title is "EXPLORATION IN OUR INTELLECTUAL COMMONWEALTH" and the abstract title is "Abstract". The diagram shows 1" margins on all sides. The header title and page number (2) are positioned 1/2" from the top of the page. The abstract text is a single paragraph without paragraph indentation.

1" Margins on all sides

Header title and page number is a 1/2" from top of the page

2

1" Margins on all sides

EXPLORATION IN OUR INTELLECTUAL COMMONWEALTH

Abstract

Academic librarians in the 21<sup>st</sup> century are facing profound exponential information growth, the continuing evolution of new information formats, and rapidly developing new technologies. The library community is thus faced with a daunting challenge: promoting library services and ensuring that high school students benefit from the academic community's wealth of knowledge. One way to meet this challenge is by building an effective outreach program that benefits not only high school students, but also the university and the community as a whole.

1" Margins on all sides

**Abstract (Section 2.04, APA 6<sup>th</sup> edition):**

- "Brief, comprehensive summary of the contents of the article"
- "Single paragraph without paragraph indentation"
- "Do not exceed the abstract word limit for the journal to which you are submitting your article. Word limits vary from journal to journal and typically range from 150 to 250 words."

In Figure 2.1, in the APA 6<sup>th</sup> ed., in the Abstract example the word "Keywords" is shown. For student papers, 'Keywords' are generally not applicable. Publishers will require author/s to provide 'Keywords' for submitted papers for publication. This helps researchers find the paper within a database. Ask your instructor of what they prefer.

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## Running head

[APA 6<sup>th</sup>: section 8.03]

- “Running head” is only noted on the title page and is written in uppercase and lowercase letters.
- Following the phrase *Running head*, the title of the work should be typed all in uppercase.
- Should only summarize the main idea of the work. A running head should be a maximum of 50 characters, counting letters, punctuation and spacing.

## Abstract

[APA 6<sup>th</sup>: section 2.04]

- “Type the abstract itself as a single paragraph without paragraph indention” (APA, 2010, p. 27).
- A brief summary of a research article, thesis, review, conference proceedings or any in-depth analysis of a particular subject of discipline.
- Allows readers to quickly glance at the main purpose of the research prior to them retrieving the item.
- After the title page, **exclude** the phrase *Running head* in all subsequent pages.

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## Sample Paper

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### Body of Paper - Introduction:

The diagram illustrates the formatting of a sample paper introduction. At the top, the title "EXPLORATION IN OUR INTELLECTUAL COMMONWEALTH" is centered. A red box labeled "Center title 1" from the top of the page" is connected to the title by a dotted line. A vertical double-headed arrow indicates a 1-inch margin from the top of the page. Below the title, the subtitle "Exploration in Our Intellectual Commonwealth" is centered. A red box labeled "Indent" is connected to the start of the first paragraph by a red arrow. A horizontal double-headed arrow indicates a 1-inch margin on all sides. The first paragraph begins with "CSUN is a part of the 23-campus CSU system. CSUN's Oviatt Library currently has 25 librarians at the rank of faculty. As part of CSU, the Oviatt Library has been committed to fostering information competency and lifelong learning skills within the academic community. In the 1990s, CSU created the 'Work Group,' which defined information competency. The Work Group determined that 'the ability to find; evaluate, use, and communicate information in all of its various formats' would become the nucleus of the CSU's definition of information competency (Information Competencies Final Report, 1995, p. 1). This definition serves as a guiding principle of the library's outreach program, which reaches across campus and community to make students aware of the library's services and resources.

In 2004, the library established an outreach librarian position. Working with members of the Reference and Instructional Services Department, the Outreach Librarian ensures that library's mission of promoting information competency reaches across the academic community. The largest component of this goal is an outreach initiative to K-12 students. Occasionally tours are provided to elementary level students, a rare occurrence for students in primary education, who traditionally may have received only rudimentary library instruction. Generally, though, the library performs outreach to secondary level (high school) students.

To reach out to high schools, the library has established an Advance Placement Student Program (APSP), allowing participating high schools a unique opportunity to borrow materials except for certain restricted items that are limited to CSUN faculty, staff, and current enrolled students; the privilege is extended to only Advanced Placement (AP) students. The Library also provides instruction sessions to both general and AP high school classes when teachers or high school librarians arrange a session with the Outreach Librarian.

At the bottom of the page, a vertical double-headed arrow indicates a 1-inch margin on all sides.

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## Running head

[APA 6<sup>th</sup>: section 8.03]

- “Running head” is only noted on the title page and is written in uppercase and lowercase letters.
- Following the phrase *Running head*, the title of the work should be typed all in uppercase.
- Should only summarize the main idea of the work. A running head should be a maximum of 50 characters, counting letters, punctuation and spacing.

## Introduction

[APA 6<sup>th</sup>: section 2.05]

- The opening paragraph of your paper will provide your readers with their initial impressions of your argument, your writing style, and the overall quality of your work.
- A vague, disorganized, error-filled, off-the-wall, or boring introduction will probably create a negative impression.
- “State why the problem deserves new research.”
- “Discuss the relevant related literature.”
- “After you have introduced the problem and have developed the background material, explain your approach to solving the problem.”



## Sample Paper

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### Body of Paper – Method:

1"  
Margins  
on all  
sides

EXPLORATION IN OUR INTELLECTUAL COMMONWEALTH 5

psychology, the following hypothesis was put forward:

- Students are very satisfied with their experiences with the department and its curriculum.
- Students are confident with the preparation they received, or have received, for their professional, academic, and personal lives after graduation.

**Methods**

**Participants**

**Freshman.** All freshman participants were students with less than 20 cumulative units who were declared psychology majors as California State University, Northridge (CSUN). Out of the 247 freshman who were mailed a survey, 55 responded and completed the measure providing a 22% response rate. The average age of the 55 freshman who completed the survey was 18.9 years ( $SD = 0.58$ ) and approximately 84% were female. The majority (30.9%) of the freshmen identified themselves as being Latino/Hispanic, while 23.6% identified themselves as White/Caucasian.

**Seniors.** All senior participants were current psychology majors at CSUN with over 100 units. The senior survey was mailed to 467 graduating seniors, from whom 88 responded and completed the measure, providing a 19% response rate. Out of the 88 seniors who complete the survey, 78.4% were female and the average age was 28.2 years ( $SD = 7.98$ ); median age was 24.4. The majority of the seniors identified themselves as being White/Caucasian or Latino/Hispanic.

**Procedure**

Permission was first acquired through the CSUN Institutional Review Board (IRB) by completing a Human Subjects Protocol Approval Form. Student email addresses were obtained through the Institutional Research Office and alumni email addresses were obtained through the Alumni Office.

Heading Level 2: Flush Left, Boldface, Uppercase and Lowercase

Heading Level 1: Centered, Boldface, Uppercase and Lowercase Heading

Heading Level 3: Indent, boldface, lowercase paragraph heading ending with a period.

1" Margins on all sides

## Running head

[APA 6<sup>th</sup>: section 8.03]

- “Running head” is only noted on the title page and is written in uppercase and lowercase letters.
- Following the phrase *Running head*, the title of the work should be typed all in uppercase.
- Should only summarize the main idea of the work. A running head should be a maximum of 50 characters, counting letters, punctuation and spacing.

## Method

[APA 6<sup>th</sup>: section 2.06]

- “The Method section describes in detail how the study was conducted, including conceptual and operational definitions of the variables used in the study. Different types of studies will rely on different methodologies; however, a complete description of the methods used enables the reader to evaluate the appropriateness of your methods and the reliability and the validity of your results. It also permits experienced investigators to replicate the study.”

## Indent (Paragraphs and Indentation)

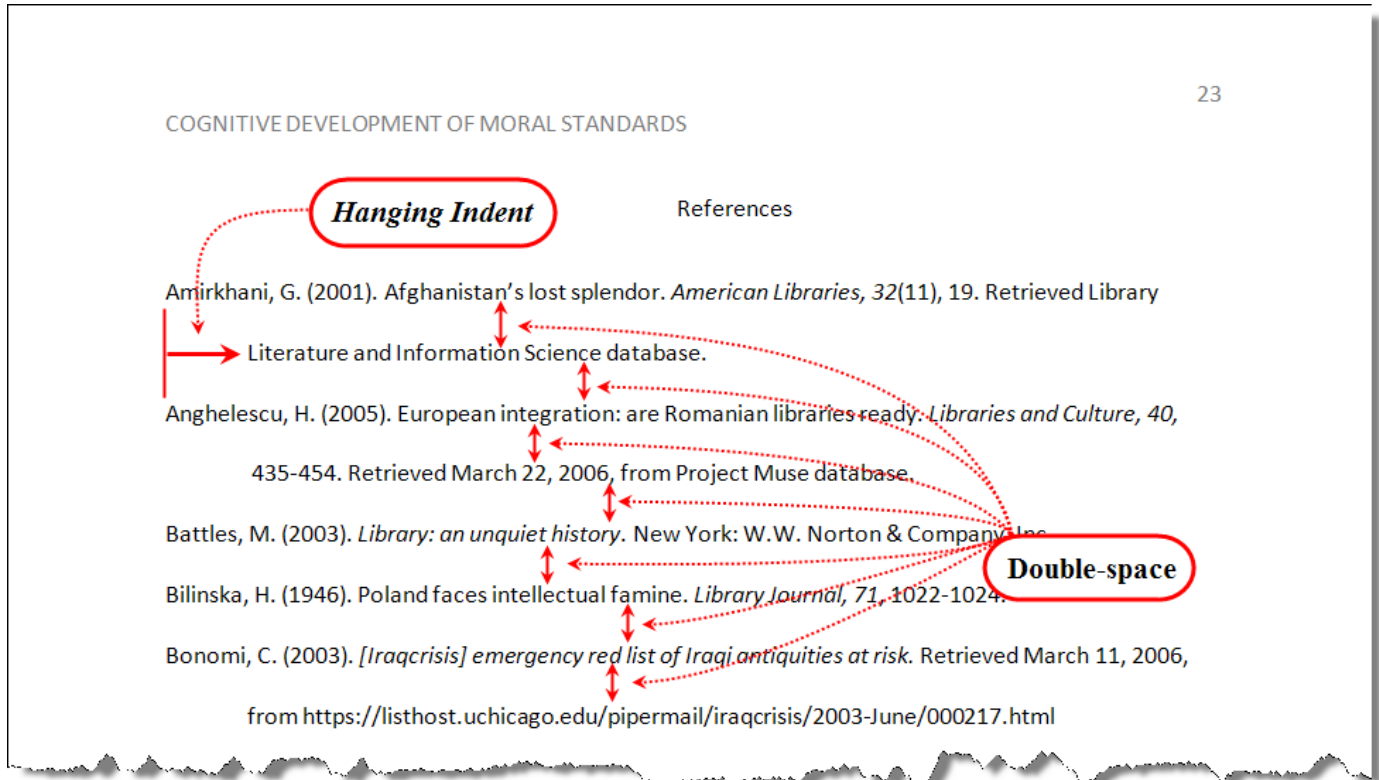
[APA 6<sup>th</sup>: section 8.03]

- “Indent the first line of every paragraph and the first line of every footnote. For consistence, use the tab key, which should be set at 5 to seven spaces, or ½ in.”
- The default setting of the “tab key” in Microsoft Word has been preset for a ½ inch indentation.
- To manually add an indentation, start flush left and tap the space bar 15 times, which should equal ½ inch.

## Sample Paper

- [Return to top](#) -

### Reference Page:



### References

[APA 6<sup>th</sup>: section 2.11]

- The word *References* should appear centered and at the top of the page.
- Double-space all reference entries.
- APA references are in a *Hanging indent* format: the first line is flushed left, with the remaining lines indented.

## Subscription Databases

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### Article Citation Disclaimer

- For proper or official citation, consult the APA Manual (or see [Official](#))
- Some instructors would will accept providing the basic citation with the name of the database (see [Option “A”](#))
- A few instructors will accept a citation without any retrieval information (see [Option “B”](#))

**Please consult with your instructor for the level of detail they prefer for citing materials**

### APA Example (Official):

Allen, T. W. (1970). The evaluation of a program of special classes for ‘disruptive children’ in an urban school system. *Community Mental Health Journal*, 6, 276-284. Retrieved from <http://www.springer.com/medicine/psychiatry/journal/10597>

### APA Example (Option “A”):

Allen, T. W. (1970). The evaluation of a program of special classes for ‘disruptive children’ in an urban school system. *Community Mental Health Journal*, 6, 276-284. Retrieved from PsycINFO database.

### APA Example (Option “B”):

Allen, T. W. (1970). The evaluation of a program of special classes for ‘disruptive children’ in an urban school system. *Community Mental Health Journal*, 6, 276-284.

### No DOI – How to locating URL

- If no DOI number was provided and the article was retrieved from a subscription databases (Academic Search Elite, SpringerLink, PsycINFO, General OneFile, etc.) and not from an open-access URL, according to the “6<sup>th</sup> edition of APA,” you must locate and provide the home page URL for the journal (APA, 2010, p. 191).

### Step 1:

- Go to <http://library.csun.edu/>
- Select “Databases A-Z” and select “U” or scroll down the page for [Ulrich’s](#)
- Select Ulrich’s (continued on next page)

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## Step 2:

- Type in the title of the journal in the first search box and select search

ULRICHSWEB™  
GLOBAL SERIALS DIRECTORY

Advanced Search Browse Lists Help My Account

SEARCH TIP  
[Linking Ulrichsweb.com™ to Your Library's Local Resources](#)

**Advanced Search**

Enter your primary search criteria below.

**Search On:**

INDEX Title (Keyword) [v]  
INDEX ISSN [v]  
INDEX Subject [v]  
INDEX Publisher/Distributor [v]  
INDEX Keyword [v]

Save Settings.

**Search For:**

ental health journal [v]  
[v] and [v]  
[v] and [v]  
[v] and [v]  
[v] and [v]

CLEAR RESET SEARCH ▶

## Step 3:

- Under Basic Description, locate the URL
- Add the URL to your citation

**Community Mental Health Journal**

BACK TO RESULTS

SEARCH MY LIBRARY'S CATALOG: [ISSN Search](#) | [Title Search](#)

Basic Description Other Editions/Formats Abstracting/Indexing & Article Access Publisher & Ordering Information Advertising, Rights, Demographics Reviews

JCR®Web

Click highlighted text for a new search on that item.

**Table of Contents:** [Click here to view](#)

**ISSN:** 0010-3853

**Title:** Community Mental Health Journal [Additional Title Information](#)

**Publishing Body:** Springer New York LLC

**Country:** United States

**Status:** Active

**Start Year:** 1965

**Frequency:** Bi-monthly

**Document Type:** Journal; Academic/Scholarly

**Refereed:** Yes

**Abstracted/Indexed:** Yes

**Media:** Print

**Alternate Edition ISSN:** [1573-2789](#)

**Language:** Text in English

**Price:** EUR 1,052, USD 1,086 combined subscription per year to institutions (Print & Online Eds.) (effective 2010)

**Subject:** [SOCIAL SERVICES AND WELFARE](#)  
[PSYCHOLOGY](#)  
[MEDICAL SCIENCES - PSYCHIATRY AND NEUROLOGY](#)

**Dewey #:** 301.1, 362

**LC#:** RA790.A1

**CODEN:** CMHJAY

**Special Features:** Includes Advertising, Abstracts, Bibliographies, Charts, Illustrations, Book Reviews, Film Reviews

**Article Index:** Index

**Editor(s):** Jacqueline M Feldman (Editor-in-Chief)

**URL:** <http://www.springer.com/medicine/psychiatry/journal/10597>

**Description:** Coordinates emergent approaches to mental health and social well-being, covering crisis intervention, suicide prevention, family therapy, and social welfare.

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## Subscription Databases

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### Journal Volume & Issue Number:

**Archives of Clinical Neuropsychology**  
Copyright © 2010 National Academy of Neuropsychology  
**Publication History:** Transferred to Oxford University Press as of 2009  
[About this Journal](#) | [Submit your Article](#) | [Shortcut link to this Title](#) | [The National Academy of Neuropsychology](#)

**Volume 21, Issue 8, Pages 763-850 (December 2006)**

**Volume 21 (2006)**

- Volume 21, Issue 8 pp. 763-850 (December 2006)
- Volume 21, Issue 7 pp. 607-762 (October 2006)
- Volume 21, Issue 6 pp. 509-606 (September 2006)  
ABSTRACTS FROM THE 26TH ANNUAL MEETING
- Volume 21, Issue 5 pp. 371-508 (August 2006)
- Volume 21, Issue 4 pp. 249-370 (May 2006)
- Volume 21, Issue 3 pp. 203-248 (April 2006)
- Volume 21, Issue 2 pp. 131-202 (February 2006)
- Volume 21, Issue 1 pp. 1-130 (January 2006)

**If paginated at the start of each volume (the first issue starting on page one and issue two continues the page numbering from the end of issue one), then do not add an issue number to the citation.**

Example:  
*Archives of Clinical Neuropsychology*, 21, 141-149.

**Educational Measurement: Issues and Practice**  
© 2009 by the National Council on Measurement in Education

**Volume 27 (2008)**

- Volume 27 Issue 4 - Winter 2008 (1-44)
- Volume 27 Issue 3 - Fall 2008 (1-57)
- Volume 27 Issue 2 - Summer 2008 (1-59)
- Volume 27 Issue 1 - Spring 2008 (1-57)

**If paginated by each issue (page numbering restarts on each issue), then add the issue number to the citation.**

*Educational Measurement: Issues and practice*, 27(3), 17-31.

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## Subscription Databases

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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### Academic Search Elite (with DOI assigned):

Author/s:	Roberts Bauman
Date of Publication:	Jan. 2007
Article Title:	The Black power and Chicano movements in the poverty wars in Los Angeles
Journal Title:	Journal of Urban History
Volume:	33
Issue and/or Number (if paginated) ††:	2
doi‡:	10.1177/0096144206294740
Page/s:	277-295

### APA Example:

Bauman, R. (2007). The Black power and Chicano movements in the poverty wars in Los Angeles.

*Journal of Urban History*, 33, 277-295. doi: 10.1177/0096144206294740

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).



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## Subscription Databases

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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### ERIC [by EbscoHost]:

Author/s:	Alisa J. Bates and Mary D. Burbank
Date of Publication:	Fall 2008
Article Title:	Effective student teacher supervision in the era of “No Child Left Behind”
Journal Title:	Professional Educator
Volume:	32
Issue and/or Number (if paginated) ††:	2
Page/s:	No page numbers provided
Date Retrieved†:	July 21, 2010
Database:	ERIC by EbscoHOST

### APA Example:

Bates, A. J., & Burbank, M. D. (2008). Effective student teacher supervision in the era of “No Child Left Behind.” *Professional Educator*, 32, n.p. Retrieved from ERIC database.

**ERIC or JSTOR databases:** “Some archival documents (e.g., discontinued journals, monographs, dissertations, or papers not formally published) can only be found in electronic databases such as ERIC or JSTOR. When the document is not easily located through its primary publishing channels, give the home or entry page URL for the online archive” (APA, 2010, p. 192).

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.



## Subscription Databases

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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### ERIC [by EbscoHost] (with DOI assigned):

Author/s:	Nancy Chitera
Date of Publication:	November 2009
Article Title:	Code-Switching in a College Mathematics Classroom
Journal Title:	International Journal of Multilingualism
Volume:	6
Issue and/or Number (if paginated) ††:	4
Page/s:	426-442
Date Retrieved†:	July 21, 2010
doi‡:	10.1177/0096144206294740
Database:	ERIC by EbscoHOST

### APA Example:

Chitera, N. (2009). Code-switching in a college mathematics classroom. *International Journal of Multilingualism*, 6, 426-442. doi: 10.1080/14790710903184850

**ERIC or JSTOR databases:** “Some archival documents (e.g., discontinued journals, monographs, dissertations, or papers not formally published) can only be found in electronic databases such as ERIC or JSTOR. When the document is not easily located through its primary publishing channels, give the home or entry page URL for the online archive” (APA, 2010, p. 192).

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

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## Subscription Databases

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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### JSTOR:

Author/s:	Demitri B. Shimkin
Date of Publication:	April 11, 1959
Article Title:	Soviet-U.S. Education
Journal Title:	Science News Letter
Volume:	75
Issue and/or Number (if paginated) ††:	15
Page/s:	234-235
Date Retrieved†:	July 21, 2010
doi‡:	no DOI
Database:	JSTOR

### APA Example:

Shimkin, D. B. (1959). Soviet-U.S. education. *Science News Letter*, 75, 426-442. Retrieved from JSTOR database.

**ERIC or JSTOR databases:** “Some archival documents (e.g., discontinued journals, monographs, dissertations, or papers not formally published) can only be found in electronic databases such as ERIC or JSTOR. When the document is not easily located through its primary publishing channels, give the home or entry page URL for the online archive” (APA, 2010, p. 192).

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

## Subscription Databases

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.02]

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### EUREKA:

Author/s or Host Organization:	EUREKA
Article Title:	Child Care Workers
Date of Publication:	2007-2008
Date Retrieved†:	February 12, 2008
Database:	EUREKA

### APA Example (for academic community):

EUREKA. (2007-2008). *Child Care Workers*. Retrieved February 12, 2008.

### APA Example (for non-academic community)\*:

EUREKA. (2007-2008). *Child Care Workers*. Retrieved February 12, 2008, from <http://www.eureka.org/>

Description of EUREKA: Article found using an online database, provided by the CSUN Career Center. If the information retrieved is for the purpose of a non-academic community, provide the URL.

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article” (APA, 2010, p. 192).

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

## Subscription Databases

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.02]

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### CHOICES:

Topic:	Counseling Psychologist
Section:	Education, training and work experience
Date of Publication:	2009
Date Retrieved/Viewed†:	November 12, 2009
Database:	CHOICES

### APA Example (for academic community):

CHOICES. (2009). *Counseling psychologist: Education, training and work experience*. Retrieved November 12, 2009.

### APA Example (for non-academic community)\*:

CHOICES. (2009). *Counseling psychologist: Education, training and work experience*. Retrieved February 12, 2008, from <http://www.choices.org/>

Description of CHOICES: This is an online database provided by the CSUN Career Center. If the information retrieved is for the purpose of a non-academic community, provide the URL.

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article” (APA, 2010, p. 192).

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

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## Subscription Databases

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### General OneFile (with DOI assigned):

Author/s:	Andres Almazan, Sanjay Banerji and Adolfo De Motta
Date of Publication:	June 2008
Article Title:	Attracting attention: Cheap managerial talk and costly market monitoring
Journal Title:	Journal of Finance
Volume:	63
Issue and/or Number (if paginated) ††:	3
doi:	10.1111/j.1540-6261.2008.01361.x
Page/s:	1399-1437
Date Retrieved†:	Not applicable
Database‡:	General OneFile

### APA Example:

Almazan, A., Banerji, S., and De Motta, A. (2008). Attracting attention: cheap managerial talk and costly market monitoring. *Journal of Finance*, 63, 1399-1437.

doi: 10.1111/j.1540-6261.2008.01361.x

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

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### PsycINFO:

Author/s:	Thomas W. Allen
Date of Publication:	August 1970
Article Title:	The evaluation of a program of special classes for 'disruptive children' in an urban school system
Journal Title:	Community Mental Health Journal
Volume:	6
Issue and/or Number (if paginated) ††:	4
Page/s:	276-284
Date Retrieved†:	Not applicable
Database:	PsycINFO

### APA Example:

Allen, T. W. (1970). The evaluation of a program of special classes for 'disruptive children' in an urban school system. *Community Mental Health Journal*, 6, 276-284. Retrieved from <http://www.springer.com/medicine/psychiatry/journal/10597>

#### If no DOI was provided

- According to the "6<sup>th</sup> edition of APA," **you must locate and provide the home page URL for the journal** (APA, 2010, p. 191).
- Refer to [No DOI - How to locate URL](#) on page 12.

#### Article Citation Disclaimer

- Most instructors would be OK with just providing the basic citation with the name of the database or without any retrieval information. For examples, see [Article Citation Disclaimer](#) (page 12) on this guide. **Please consult with your instructor.**

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

†† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "[Subscription Database: Journal Volume & Issue Numbers](#)" (page 14) on this guide.

Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).

Note 3: "In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article" (APA, 2010, p. 192).

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### PsycINFO (with DOI assigned):

Author/s:	Ericka L. Wodka, Christopher Loftis, Stewart H. Mostofsky, Christine Prahme, Jennifer C. Gidley Larson, Martha B. Denckla, E. Mark Mahone*
Date of Publication:	May 2008
Article Title:	Prediction of ADHD in boys and girls using the D-KEFS
Journal Title:	Archives of Clinical Neuropsychology
Volume:	23
Issue and/or Number (if paginated) ††:	3
doi:	10.1016/j.acn.2007.12.004
Page/s:	283-293
Date Retrieved†:	Not applicable
Database‡:	PsycINFO

### APA Example:

Mahone, M., Wodka, E. L., Loftis, C., Mostofsky, S. H., Prahme, J. C., Denckla, M. B., et al. (2008).

Prediction of ADHD in boys and girls using the D-KEFS. *Archives of Clinical Neuropsychology*,  
23, 283-293. doi: 10.1016/j.acn.2007.12.004

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

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### Project MUSE:

Author/s:	Gareth Davies
Date of Publication:	2007
Article Title:	Richard Nixon and the Desegregation of Southern Schools
Journal Title:	Journal of Policy History
Volume:	19
Issue and/or Number (if paginated) ††:	4
Page/s:	367-394
Date Retrieved†:	Not applicable
Database:	Project MUSE

### APA Example:

Davies, G. (2007). Richard Nixon and the desegregation of southern schools. *Journal of Policy History*, 19, 367-394. Retrieved from <http://journals.cambridge.org/action/displayJournal?jid=PUP>

#### If no DOI was provided

- According to the “6<sup>th</sup> edition of APA,” **you must locate and provide the home page URL for the journal** (APA, 2010, p. 191).
- Refer to [No DOI - How to locate URL](#) on page 12.

#### Article Citation Disclaimer

- Most instructors would be OK with just providing the basic citation with the name of the database or without any retrieval information. For examples, see [Article Citation Disclaimer](#) (page 12) on this guide. **Please consult with your instructor.**

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article” (APA, 2010, p. 192).



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### SAGE (with DOI assigned):

Author/s:	Laurel R. Davis-Delano
Date of Publication:	Nov. 2007
Article Title:	Eliminating Native American mascots: Ingredients for success.
Journal Title:	Journal of Sports and Social Issues
Volume:	31
Issue and/or Number (if paginated) ††:	4
doi:	10.1177/0193723507308251
Page/s:	340-373
Date Retrieved†:	Not applicable
Database‡:	Sage

### APA Example:

Davis-Delano, L. R. (2007). Eliminating Native American mascots: Ingredients for success. *Journal of Sports and Social Issues*, 31, 340-373. doi: 10.1177/0193723507308251

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

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### ScienceDirect (with DOI assigned):

Author/s:	E. Taylor, M. Highfield, and M. Amenta
Date of Publication:	Feb. 1999
Article Title:	Predictors of oncology and hospice nurses' spiritual care perspective and practices.
Journal Title:	Applied Nursing Research
Volume:	12
Issue and/or Number (if paginated) ††:	1
doi:	10.1016/S0897-1897(99)80156-6
Page/s:	30-37
Date Retrieved†:	Not applicable
Database‡:	ScienceDirect

### APA Example:

Taylor, E., Highfield, M., & Amenta, M. (1999). Predictors of oncology and hospice nurses' spiritual care perspective and practices. *Applied Nursing Research*, 12, 30-37. doi: 10.1016/S0897-1897(99)80156-6

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

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### SpringerLink (with DOI assigned):

Author/s:	Lisa M. Lewis
Date of Publication:	April 2007
Article Title:	Spiritual Assessment in African-Americans: A Review of Measures of Spirituality Used in Health Research.
Journal Title:	Journal of Religion and Health
Volume:	47
Issue and/or Number (if paginated) †:	4
doi:	10.1007/s10943-007-9151-0
Page/s:	458-475
Date Retrieved ††:	Not applicable
Database ‡:	SpringerLink

### APA Example:

Lewis, L. M. (2007). Spiritual assessment in African-Americans: A review of measures of spirituality used in health research. *Journal of Religion and Health*, 47, 458-475. doi: 10.1007/s10943-007-9151-0

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

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### WilsonWeb (H.W. Wilson):

Author/s:	Warner R. Winborne
Date of Publication:	2008
Article Title:	Modernization and modernity: Thomas Hobbes, Adam Smith, and political development
Journal Title:	Perspectives on Political Science
Volume:	37
Issue and/or Number (if paginated) ††:	1
Page/s:	41-49
Date Retrieved†:	Not applicable
Database:	WilsonWeb

### APA Example:

Winborne, W. R. (2008). Modernization and modernity: Thomas Hobbes, Adam Smith, and political Development. *Perspectives on Political Science*, 37, 41-49. Retrieved from <http://www.heldref.org/pubs/pps/about.html>

#### If no DOI was provided

- According to the “6<sup>th</sup> edition of APA,” **you must locate and provide the home page URL for the journal** (APA, 2010, p. 191).
- Refer to [No DOI - How to locate URL](#) on page 12.

#### Article Citation Disclaimer

- Most instructors would be OK with just providing the basic citation with the name of the database or without any retrieval information. For examples, see [Article Citation Disclaimer](#) (page 12) on this guide. **Please consult with your instructor.**

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†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “[Subscription Database: Journal Volume & Issue Numbers](#)” (page 14) on this guide.

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article” (APA, 2010, p. 192).

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## Article [in print]

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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### One Author:

Author/s:	Julie E. Schrauben
Date of Publication:	January-February 2010
Article Title:	Prosody's Contribution to Fluency: An Examination of the Theory of Automatic Information Processing
Journal Title:	Reading Psychology
Volume & Issue:	31, issue 1
Page/s:	82-92

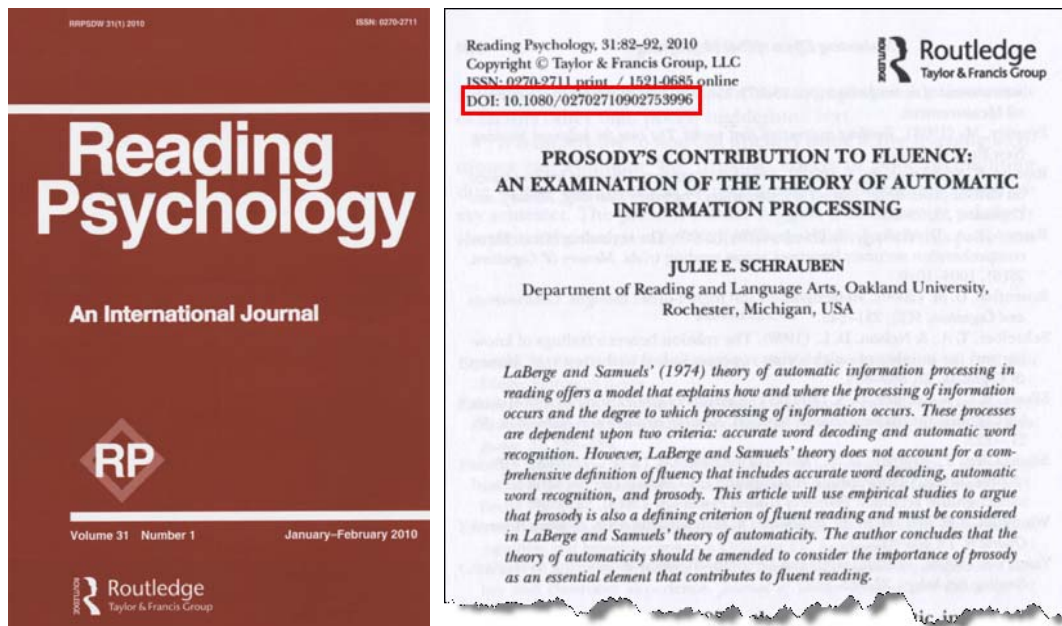
### APA Example:

Schrauben, J. E. (2010). Prosody's contribution to fluency: An examination of the theory of automatic information processing. *Reading Psychology, 31*, 82-92. doi: 10.1080/02702710902753996

Note 1: "Include the digital object identifier (DOI) in the reference in one is assigned" (APA, 2010, p. 198). "We [APA] recommend that when DOIs are available, you include them for both print and electronic sources" (APA, 2010, p. 189). "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192). Highlighting

†† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "APA Formatting Rules: Journal Volume & Issue Numbers" on this guide.



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## Article/s [in print]

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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### Two authors:

Author/s:	Bernstein, Anita and Svarc, Joyce
Date of Publication:	January 1983
Article Title:	Toys and games as rewards in listening and speech lessons
Journal Title:	Volta Review
Volume:	85
Issue and/or Number (if paginated) †:	1
Page/s:	36-40

### APA Example:

Bernstein, A., & Svarc, J. (1983). Toys and games as rewards in listening and speech lessons. *Volta Review*, 85, 36-40.

† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “APA Formatting Rules: Journal Volume & Issue Numbers” on this guide.

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## Article/s [in print]

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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### Three to six authors:

Author/s:	Catalina M. Arata, Jennifer Langhinrichsen-Rohling, David Bowers, and Natalie O'Brien
Date of Publication:	April 2007
Article Title:	Differential correlates of multi-type maltreatment among urban youth
Journal Title:	Child Abuse & Neglect: The International Journal
Volume:	31
Issue and/or Number (if paginated) †:	4
Page/s:	393-412

### APA Example:

Arata, C. M., Langhinrichsen-Rohling, J., Bowers, D., & O'Brien, N. (2007). Differential correlates of multi-type maltreatment among urban youth. *Child Abuse & Neglect: The International Journal*, *31*, 393-415.

† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “APA Formatting Rules: Journal Volume & Issue Numbers” on this guide.

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## Article/s [in print]

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### More than six authors:

Author/s:	Sharlene A. Wolchik, Stephen G. West, Irwin N. Sandler, Jenn-Yun Tein, Douglas Coatsworth, Liliana Lengua, Lillie Weiss, Edward R. Anderson, Shannon M. Greene, and William A. Griffin†
Date of Publication:	October 2000
Article Title:	An experimental evaluation of theory-based mother and mother-child programs for children of divorce
Journal Title:	Journal of Consulting and Clinical Psychology
Volume:	68
Issue and/or Number (if paginated) †:	5
Page/s:	834-856

### APA Example:

Wolchik, S. A., West, S. G., Sandler, I. N., Tein, J. Coatsworth, D., Lengua, L., et al. (2000). An experimental evaluation of theory-based mother and mother-child programs for children of divorce. *Journal of Consulting and Clinical Psychology*, 68, 834-856.

† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186). For further information, see “APA Formatting Rules: Journal Volume & Issue Numbers” on this guide.



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## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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### Annual Report:

Title:	General Motors Corporation
Date created (if applicable):	2007
Main Webpage Title:	GM 2007 Annual Report
URL:	<a href="http://www.gm.com/corporate/investor_information/docs/fin_data/gm07ar/index.html">http://www.gm.com/corporate/investor_information/docs/fin_data/gm07ar/index.html</a>
Date retrieved:	Not applicable†

### APA Example:

General Motors Corporation . (2007). *GM 2007 Annual Report*. Retrieved from

[http://www.gm.com/corporate/investor\\_information/docs/fin\\_data/gm07ar/index.html](http://www.gm.com/corporate/investor_information/docs/fin_data/gm07ar/index.html)

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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### Book chapter:

Chapter author:	Rosenfield, Paul
Chapter title:	Forgetting our duties to the users of financial reports: the lesson of Enron
Published:	2007
Book author(s)/editor(s):	D. R. Carmichael, Ray Whittington and Lynford Graham
Book title:	Accountants’ handbook: Financial accounting and general topics
Volume and pages	Vol. 1, pp 7.1-7.4
Database:	Safari Books Online

### APA Example:

Rosenfield, P. (2007). Forgetting our duties to the users of financial reports: the lesson of Enron. In D. R. Carmichael, R. Whittington & L. Graham (Eds.), *Accountant’s handbook: Financial accounting and general topics* (Vol. 1, pp 7.1-7.4). Retrieved from Safari Books Online.

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186).

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article” (APA, 2010, p. 192).

Note 4: In following *Note 3*, the URL (<http://www.safaribooksonline.com>) should be used written at the end of the citation. With the library holding a subscription service to Safari Books Online, it is sufficient to state, retrieved from Safari Books Online.

## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 6.28, 6.03, 7.01, and 7.02 example 19-20]

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### Electronic Book:

Author:	Ajayi, J. F. Ade
Date of Publication:	2008
Title:	Christian missions in Nigeria, 1841-1891: the making of the new elite
URL:	<a href="http://hdl.handle.net/2027/heb.02547">http://hdl.handle.net/2027/heb.02547</a>

### APA Example:

Ajayi, J. F. A. (1965). *Christian missions in Nigeria, 1841-1891: The making of the new elite*. Available from <http://hdl.handle.net/2027/heb.02547>

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from <http://www.xxxxxxxx>” (APA, 2010, p. 198).

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## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.02]

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### Multipage Document:

Author/s or Host	
Organization:	National Education Association
Date of Publication:	December 10, 2007
Title:	Teacher salary lags behind inflation
Retrieved Date‡:	December 10, 2007
URL:	<a href="http://www.nea.org">http://www.nea.org</a>

### APA Example

National Education Association. (2007). *Teacher salary lags behind inflation*. Retrieved December 10, 2007, from <http://www.nea.org>

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from <http://www.xxxxxxxx>” (APA, 2010, p. 198).

## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.02]

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### Online Dictionary:

Entry:	Menorah
Encyclopedia Title:	Merriam-Webster Online Dictionary
Published:	2009
Date Retrieved‡:	April 1, 2009
URL:	<a href="http://www.merriam-webster.com/">http://www.merriam-webster.com/</a>

### APA Example:

Menorah. (2009). In *Merriam-Webster’s online dictionary*. Retrieved April 1, 2009, from <http://www.merriam-webster.com/>

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from <http://www.xxxxxxxx>” (APA, 2010, p. 198).

## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.02]

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### Online encyclopedia (example 1):

Author:	Peskes, E.
Title:	al-Akwa‘, Muhammad
Encyclopedia Title:	Encyclopedia of Islam, THREE
Published:	2008
Editor(s):	Gudrun Krämer, Denis Matringe, John Nawas and Everett Rowson
Date Retrieved‡:	April 15, 2008
Database:	Brill Online

### APA Example:

Peskes, E. (2008). al-Akwa‘, Muḥammad. In G. Krämer, D. Matringe, J. Nawas and E. Rowson (Eds.),

*Encyclopedia of Islam: THREE*. Retrieved April 15, 2008, from Brill Online database.

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from <http://www.xxxxxxxx>” (APA, 2010, p. 198).

## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.02]

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### Online encyclopedia (example 2):

Author:	Abraham Ben-Yaacob
Title:	Mardin
Encyclopedia Title:	Encyclopaedia Judaica
Editor(s):	Michael Berenbaum and Fred Skolnik
Published:	2007
Date Retrieved:	April 15, 2008†
Database:	Gale

### APA Example:

Ben-Yaacob, A. (2007). Mardin. In Michael Berenbaum & Fred Skolnik (Eds.), *Encyclopaedia judaica*.

Retrieved April 15, 2008, from Gale database.

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article” (APA, 2010, p. 192).

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## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.02]

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### Online handbook:

Chapter or Section Entry:	Administration of adult education programs
Handbook Title:	Adult Education Handbook for California
Editor(s):	California Department of Education
Published:	2005
Date Retrieved:	April 1, 2009†
URL:	<a href="http://www.cde.ca.gov/sp/ae/ir/documents/aehandbook2005.pdf">http://www.cde.ca.gov/sp/ae/ir/documents/aehandbook2005.pdf</a>

### APA Example:

Administration of adult education programs. (2005). In *adult education handbook for California*.

Retrieved April 1, 2009, from <http://www.cde.ca.gov/sp/ae/ir/documents/aehandbook2005.pdf>

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

‡ “When a DOI is used, no further retrieval information is needed to identify or locate the content” (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) “include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]” (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: “If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL” (APA, 2010, p. 191).

Note 3: “If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from <http://www.xxxxxxx>” (APA, 2010, p. 198).



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## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 7.11]

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### Video Rules:

Source*:	name of the author, compiler, director, editor, narrator, performer, or translator of the work
Title:	Exact title of YouTube video. Separate each component of the name and follow APA guidelines for citing a cooperation or entity.
Date of published:	When video was uploaded or created by source
Medium of publication:	Video file
Date Viewed:	When you accessed or viewed video. “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).
URL:	Video link

### Video Example 1 (YouTube):

YouTube - Pink Ribbon - Elizabeth Hurley - Windows Internet Explorer

<http://www.youtube.com/watch?v=dGLvFLsVDBw>

YouTube Cancer breast Hurley Search Browse Upload

**Pink Ribbon - Elizabeth Hurley**

QVC 1,566 videos Subscribe

0:02 / 0:52 480p

QVC May 01, 2009 Elizabeth Hurley shares why its so important to get that annual mammogram. 3,032 views

QVC. (2009, May 1). *Pink Ribbon - Elizabeth Hurley*  
[Video file]. Retrieved October 21, 2010, from  
<http://www.youtube.com/watch?v=dGLvFLsVDBw>

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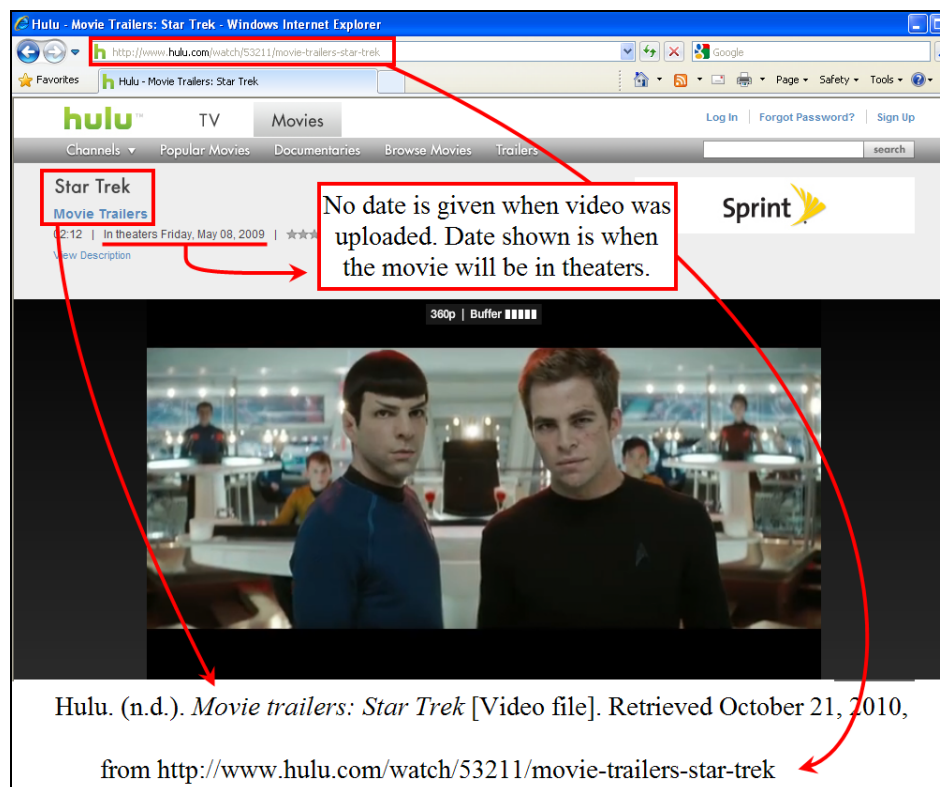
## Video Example 2 (MSNBC):



The screenshot shows the MSNBC website with a video player for 'Decision 2010' featuring Brian Williams. The URL in the browser's address bar is [http://www.msnbc.msn.com/id/3032619/ns/nightly\\_news/#39731087](http://www.msnbc.msn.com/id/3032619/ns/nightly_news/#39731087). Below the video player, a citation is provided:

Williams, B. (2010, October 18). *Decision 2010* [Video file]. Retrieved October 21, 2010, from [http://www.msnbc.msn.com/id/3032619/ns/nightly\\_news/#39731087](http://www.msnbc.msn.com/id/3032619/ns/nightly_news/#39731087)

## Video Example 3 (Hulu):



The screenshot shows the Hulu website with a movie trailer for 'Star Trek'. The URL in the browser's address bar is <http://www.hulu.com/watch/53211/movie-trailers-star-trek>. A text box on the page states: "No date is given when video was uploaded. Date shown is when the movie will be in theaters." Below the video player, a citation is provided:

Hulu. (n.d.). *Movie trailers: Star Trek* [Video file]. Retrieved October 21, 2010, from <http://www.hulu.com/watch/53211/movie-trailers-star-trek>

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## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 7.11]

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### YouTube (Individual):

Source:	The Cobalt Agent
Title:	Ronald Reagan’s remarks on the Challenger Shuttle explosion
Date uploaded:	September 14, 2007
Medium of publication:	Video file
Date Viewed:	October 23, 2010
URL:	<a href="http://www.youtube.com/watch?v=5JKIZ7j20EA">http://www.youtube.com/watch?v=5JKIZ7j20EA</a>

### APA Example:

The Cobalt Agent. (2007, September 14). *Ronald Reagan’s remarks on the Challenger shuttle explosion* [Video file]. Retrieved April 7, 2009, from <http://www.youtube.com/watch?v=5JKIZ7j20EA>

The screenshot shows a YouTube video player interface. The video title is "Ronald Reagan's remarks on the Challenger Shuttle explosion", which is circled in red and labeled "Title". The channel name is "TheCobaltAgent" with 306 videos, also circled in red. The upload date is "September 14, 2007", circled in red and labeled "Date Uploaded". The video has 250,381 views. The source information "TheCobaltAgent" and "September 14, 2007" is circled in red and labeled "Source". The URL "http://www.youtube.com/watch?v=5JKIZ7j20EA" is circled in red and labeled "URL". The video player shows a progress bar at 2:04 / 4:05 and a 360p resolution.

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## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 7.11]

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### YouTube (Organization):

Source:	John David Ebert‡
Title:	John David Ebert Lecture on James Hillman Part 1
Date Uploaded:	January 10, 2009
Medium of publication:	Video file
Date Viewed:	October 21, 2010
URL:	<a href="http://www.youtube.com/watch?v=SE0V2mvL3LE&amp;feature=fvsr">http://www.youtube.com/watch?v=SE0V2mvL3LE&amp;feature=fvsr</a>

### APA Example:

CBS News Online. (2010, October 17). *Star Architect Jean Nouvel* [Video file]. Retrieved October 21, 2010, from <http://www.youtube.com/watch?v=SE0V2mvL3LE&feature=fvsr>

The image is a screenshot of a YouTube video player interface. The video title is "Star Architect Jean Nouvel" by CBSNewsOnline, with 15,510 videos and a subscribe button. The video player shows a man in a black coat and hat walking, and a close-up of a man's face. The video is 0:33 / 4:57 long, in 360p resolution. The video was uploaded on October 17, 2010, and has 53 views. The source is CBSNewsOnline. The URL is <http://www.youtube.com/watch?v=SE0V2mvL3LE>. Green arrows point from text labels to these elements: "Title" points to the video title, "Date Uploaded" points to the upload date, "Source" points to the channel name, and "URL" points to the video URL.

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[APA 6<sup>th</sup>: section 7.11]

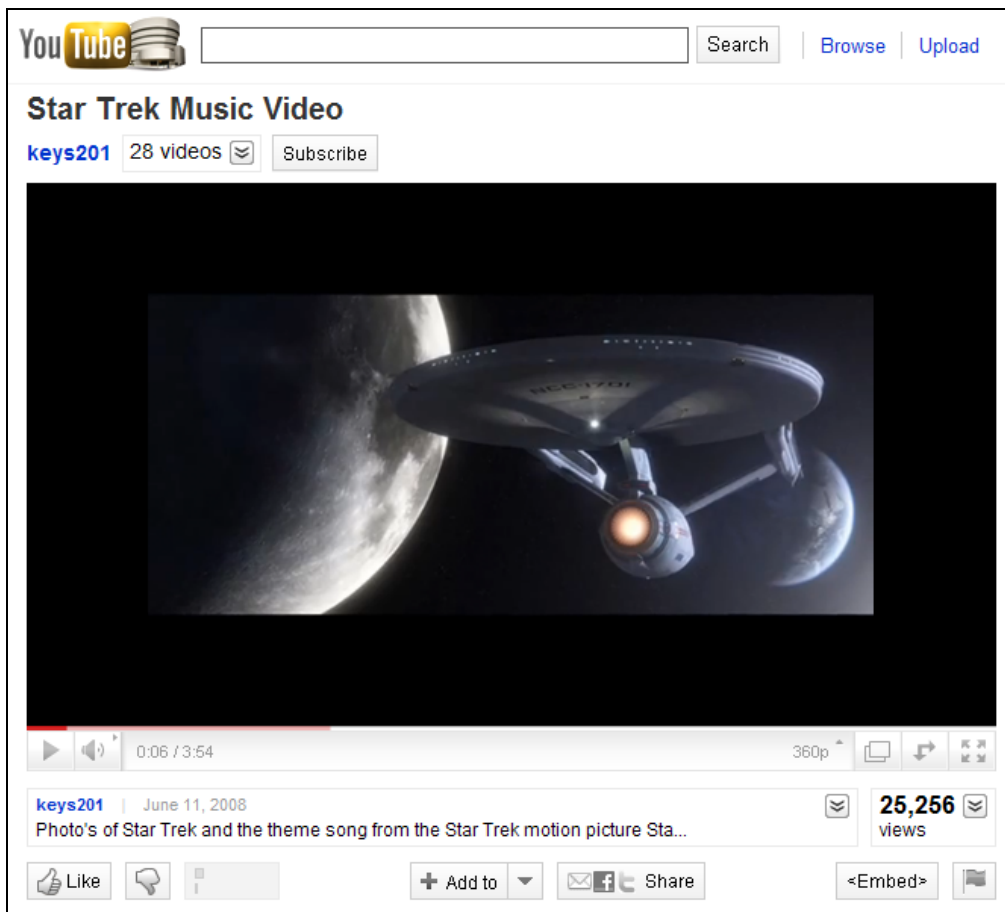
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### YouTube (Alternative Source):

Source:	Keys201‡
Title:	Star Trek Music Video
Date uploaded:	June 11, 2008
Medium of publication:	Video file
Date Viewed:	October 21, 2010‡
URL:	<a href="http://www.youtube.com/watch?v=-datSXjyHR8&amp;feature=related">http://www.youtube.com/watch?v=-datSXjyHR8&amp;feature=related</a>

### APA Example:

Keys 201. (2008, June 11). *Star Trek music video* [Video file]. Retrieved October 21, 2010, from <http://www.youtube.com/watch?v=-datSXjyHR8&feature=related>



The image is a screenshot of a YouTube video player. At the top, the YouTube logo is on the left, and a search bar with 'Search', 'Browse', and 'Upload' buttons is on the right. The video title is 'Star Trek Music Video' by 'keys201', who has 28 videos and a 'Subscribe' button. The video player shows a Star Trek ship (the Enterprise) in space, with the Earth and Moon visible in the background. The video progress bar shows 0:06 / 3:54. Below the video, the upload date is 'June 11, 2008' and the view count is '25,256 views'. At the bottom, there are buttons for 'Like', 'Add to', 'Share', and '<Embed>'.



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### YouTube (Government, Business or Corporate entity):

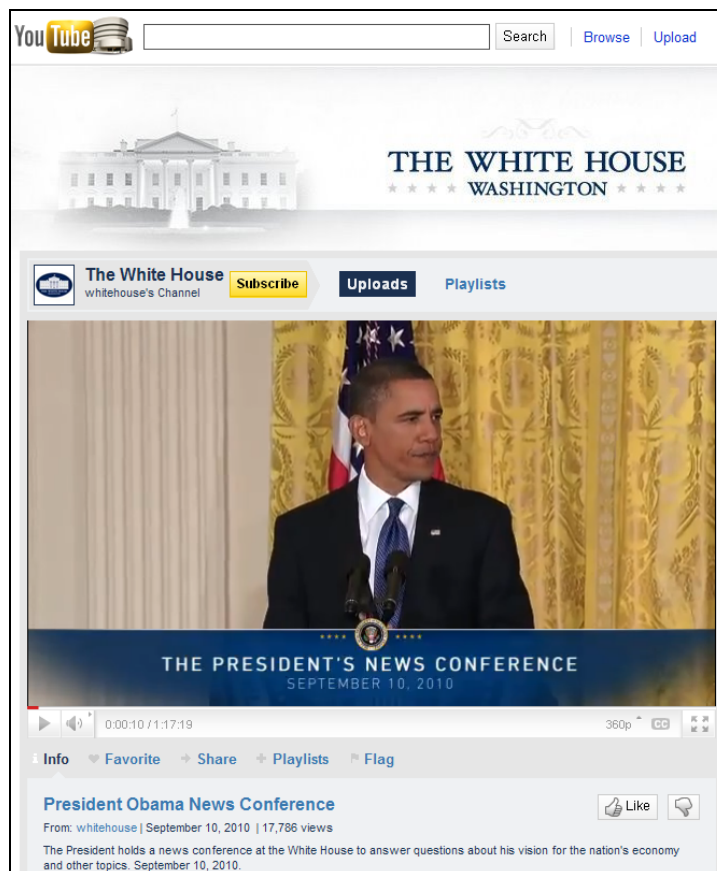
Source:	California State University, Northridge‡
Title:	Valley Performing Arts Center at California State University Northridge – “A Dream Realized”
Date uploaded:	September 10, 2010
Medium of publication:	Video file
Date Viewed:	October 21, 2010
URL:	<a href="http://www.youtube.com/user/whitehouse?blend=1&amp;ob=4#p/u/91/BvwB0guyuNk">http://www.youtube.com/user/whitehouse?blend=1&amp;ob=4#p/u/91/BvwB0guyuNk</a>

### APA Example:

The White House. (2010, September 10). *President Obama news conference* [Video file]. Retrieved

October 21, 2010, from

<http://www.youtube.com/user/whitehouse?blend=1&ob=4#p/u/91/BvwB0guyuNk>



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## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 7.11]

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### Webpage (ex. 1):

Title:	Mission, Values & Vision
Date created (if applicable):	n.d.
Main title:	Child Life Council
URL <sup>‡</sup> :	<a href="http://www.childlife.org/">http://www.childlife.org/</a>
Date retrieved <sup>†</sup> :	April 13, 2009

### APA Example:

Child Life Council. (n.d.). *Mission, values & vision*. Retrieved April 13, 2009, from

<http://www.childlife.org/>

<sup>†</sup> “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

<sup>‡</sup> “The...Web page is given rather than the full URL. In this case the full URL includes a long string of characters that would be burdensome to reproduce and that if transcribed incorrectly would affect the credibility of your work.”

Child Life Council : Mission, Values & Vision - Windows Internet Explorer

<http://www.childlife.org/The%20Child%20Life%20Profession/ProfessionMissionVisionValuesPositionStatements.cfm>

There was no date (n.d.) on this page.

Child Life Council : Mission, Values & Vision

Title can be found first at the top of the web browser or on the window tab.

Child Life Council

CLC LOGIN:  
User Name  
Password  
Forgot Password? LOGIN

Home  
The Child Life Profession  
Certification  
Annual Conference

About CLC Membership Support CLC Marketing Opportunities Press Room Contact Us

MISSION, VALUES & VISION

**Mission Statement**  
We, as child life professionals, strive to reduce the negative impact of stressful or traumatic life events

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[APA 6<sup>th</sup>: section 7.11]

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### Webpage (ex. 2):

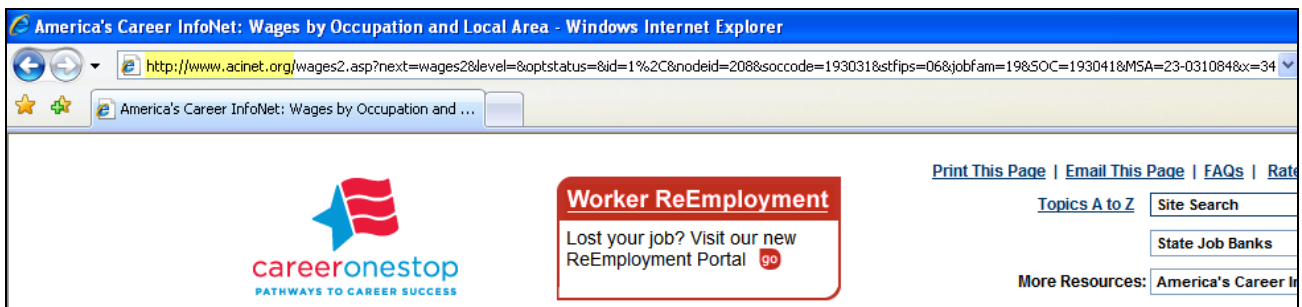
Title:	America’s Career InfoNet
Date created (if applicable):	2009
Main title:	Wages by Occupation and Local Area
URL‡:	<a href="http://www.acinet.org/">http://www.acinet.org/</a>
Date retrieved†:	April 20, 2009

### APA Example:

America’s Career InfoNet. (2009). *Wages by occupation and local area*. Retrieved April 20, 2009, from <http://www.acinet.org/>

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

‡ “The...Web page is given rather than the full URL. In this case the full URL includes a long string of characters that would be burdensome to reproduce and that if transcribed incorrectly would affect the credibility of your work.”





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[APA 6<sup>th</sup>: section 7.11]

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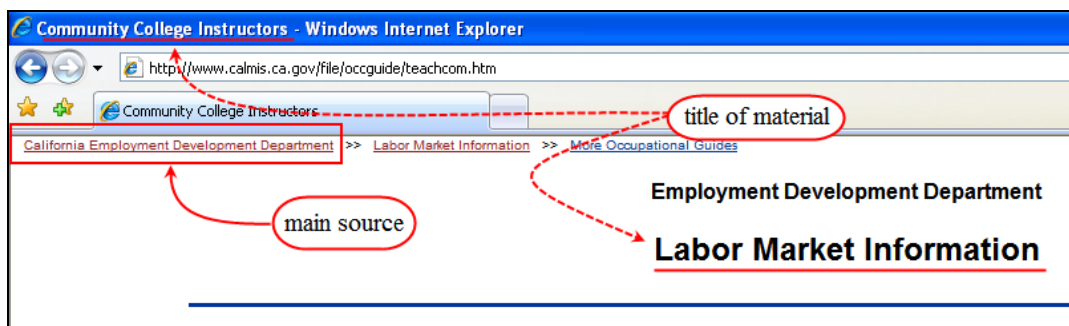
### Webpage (ex. 3):

Title of material:	Labor Market Information - Community College Instructors
Date created (if applicable):	2009
Source title:	California Employment Development Department
URL:	<a href="http://www.calmis.ca.gov/file/occguid/teachcom.htm">http://www.calmis.ca.gov/file/occguid/teachcom.htm</a>
Date retrieved†:	April 20, 2009

### APA Example:

California Employment Development Department. (2009). *Labor market information - Community college instructors*. Retrieved April 20, 2009, from <http://www.calmis.ca.gov/file/occguid/teachcom.htm>

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).



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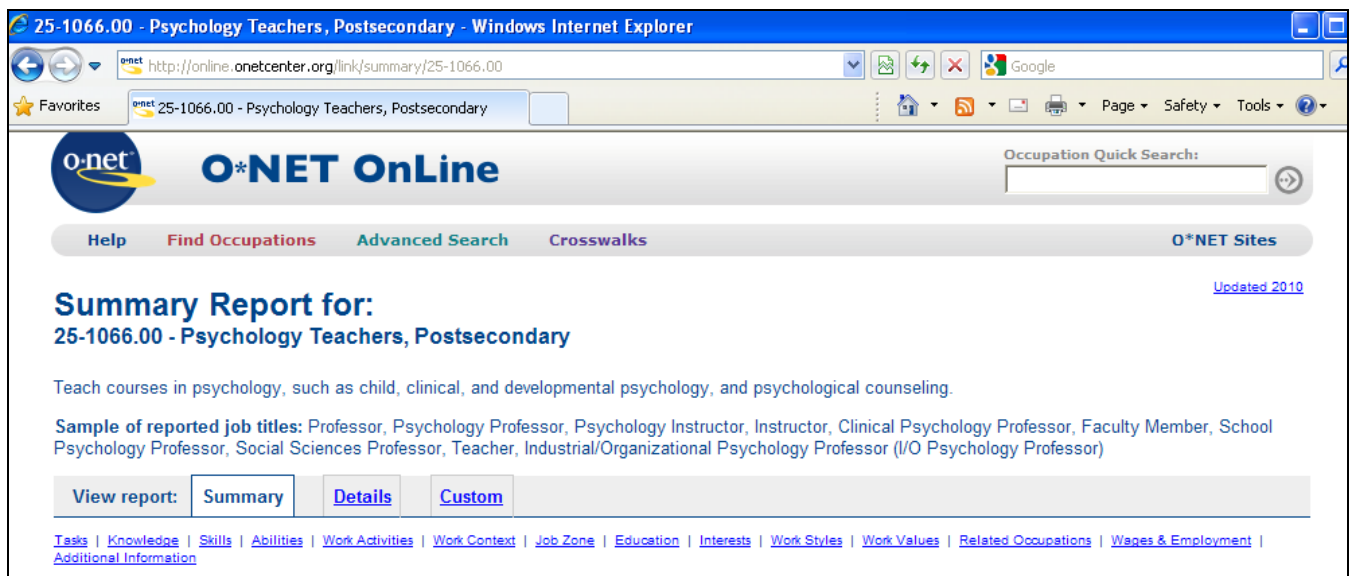
### Webpage (ex. 4):

Title:	25-1066.00 – Psychology Teachers, Postsecondary
Date created (if applicable):	2005
Main title:	O*NET
URL:	<a href="http://online.onetcenter.org/link/summary/25-1066.00">http://online.onetcenter.org/link/summary/25-1066.00</a>
Date retrieved:	April 20, 2009 <sup>†</sup>

### APA Example:

O\*NET. (2005). *25-1066.00 – Psychology teachers, postsecondary*. Retrieved April 20, 2009, from <http://online.onetcenter.org/link/summary/25-1066.00>

<sup>†</sup> “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).



The screenshot shows a Windows Internet Explorer browser window displaying the O\*NET OnLine website. The address bar shows the URL: <http://online.onetcenter.org/link/summary/25-1066.00>. The page title is "25-1066.00 - Psychology Teachers, Postsecondary". The main content area features the O\*NET OnLine logo and a navigation menu with links for Help, Find Occupations, Advanced Search, Crosswalks, and O\*NET Sites. Below the navigation is a search box labeled "Occupation Quick Search:". The main heading is "Summary Report for: 25-1066.00 - Psychology Teachers, Postsecondary", with a "Updated 2010" note. The description states: "Teach courses in psychology, such as child, clinical, and developmental psychology, and psychological counseling." A "Sample of reported job titles" list includes: Professor, Psychology Professor, Psychology Instructor, Instructor, Clinical Psychology Professor, Faculty Member, School Psychology Professor, Social Sciences Professor, Teacher, Industrial/Organizational Psychology Professor (I/O Psychology Professor). At the bottom, there are tabs for "View report:" with options for Summary, Details, and Custom. A footer contains various navigation links: Tasks, Knowledge, Skills, Abilities, Work Activities, Work Context, Job Zone, Education, Interests, Work Styles, Work Values, Related Occupations, Wages & Employment, and Additional Information.

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## Electronic “Online” Resource

[APA 6<sup>th</sup>: section 7.11]

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### Wiki:

Title:	United Federation of Planets
Date created (if applicable):	2006
Main Wiki title:	Star Trek Wiki
URL:	<a href="http://startrekwiki.wetpaint.com/page/United+Federation+of+Planets">http://startrekwiki.wetpaint.com/page/United+Federation+of+Planets</a>
Date retrieved†:	April 15, 2008

### APA Example:

United federation of planets. (2006). Retrieved April 15, 2008, from Star Trek Wiki:

<http://startrekwiki.wetpaint.com/page/United+Federation+of+Planets>

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

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## Book

[APA 6<sup>th</sup>: section 7.02]

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### One author:

Author:	Carlos Mora
Date of Publication:	2007
Book Title:	Latinos in the west: The student movement and academic labor in Los Angeles
Publication Information:	Lanham, Maryland: Rowman & Littlefield

### APA Example:

Mora, C. (2007). *Latinos in the west: The student movement and academic labor in Los Angeles*.  
Lanham, MD: Rowman & Littlefield.

Note: “The names of U.S. States and territories are abbreviated in the reference list and in the Method section...use the official two-letter U.S. Postal Service abbreviations” (APA, 2010, p. 187).

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## Book

[APA 6<sup>th</sup>: section 6.12 & 7.02]

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### Two authors:

Author:	Robert Bogdan and Sari Knopp Biklen
Date of Publication:	2007
Book Title:	Qualitative research for education: An introduction to theory and methods
Publication Information:	Boston, Massachusetts: Pearson/Allyn and Bacon

### APA Example:

Bogdan, R., & Biklen, S. K. (2007). *Qualitative research for education: An introduction to theory and methods*. Boston, MA: Pearson/Allyn and Bacon.

Note: "The names of U.S. States and territories are abbreviated in the reference list and in the Method section...use the official two-letter U.S. Postal Service abbreviations" (APA, 2010, p. 187).

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## Book

[APA 6<sup>th</sup>: section 6.12 & 7.02]

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### Three to seven authors:

Author:	Lisa Bunting, Thomas M. Fleming, Charlie Gibbons, Jan Marie Ozias and Carl Anthony Stockton
Date of Publication:	2006
Book Title:	Harcourt health and fitness
Publication Information:	Orlando, Florida: Harcourt School Publishers

### APA Example:

Bunting, L., Fleming, T. M., Gibbons, C., Ozias, J. M., & Stockton, C. A. (2006). *Harcourt health and fitness*. Orlando, FL: Harcourt School Publishers.

Note: “The names of U.S. States and territories are abbreviated in the reference list and in the Method section...use the official two-letter U.S. Postal Service abbreviations” (APA, 2010, p. 187).

# APA Style Guide

by Eric P. Garcia, Librarian

## Book

[APA 6<sup>th</sup>: section 7.02]

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### More than seven authors:

Author†:	Kathleen Sellers, Katherine Weeks, William R. Alsop, Stephen R. Clough, Marilyn Hoyt, Barbara Pugh, Charles Sellers, Mark Salzman, and Joseph Robb†
Date of Publication:	2007
Book Title:	Perchlorate: Environmental problems and solutions
Publication Information:	Boca Raton, FL: CRC/Taylor & Francis

### APA Example:

Sellers, K., Weeks, K., Alsop, W. R., Clough, S. R., Hoyt, M., Pugh, B., . . . Robb, J. (2007).

*Perchlorate: Environmental problems and solutions*. Boca Raton, FL: CRC/Taylor & Francis.

† “When authors number eight or more, include the first six authors’ names, then insert three ellipses points, and add the last author’s name (see Chapter 7, Example 2)” (APA, 2010, p. 184).

Note: “The names of U.S. States and territories are abbreviated in the reference list and in the Method section...use the official two-letter U.S. Postal Service abbreviations” (APA, 2010, p. 187).

# APA Style Guide

by Eric P. Garcia, Librarian

## Book

[APA 6<sup>th</sup>: section 7.02]

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### No author/s:

Author:	n/a
Date of Publication:	2007
Book Title:	PE4life: Developing and promoting quality physical education
Publication Information:	Champaign, Illinois: Human Kinetics

### APA Example:

*PE4life: Developing and promoting quality physical education.* (2007). Champaign, IL: Human Kinetics.



# APA Style Guide

by Eric P. Garcia, Librarian

## Author/s and Editor/s

[APA 6<sup>th</sup>: section 7.02]

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### With author/s and editor/s:

Author/s:	John Travers
Editor/s:	Emanuel Rubin
Date of Publication:	2005
Book Title:	Eighteen canzonets for two and three voices
Publication Information:	Middleton, Wisconsin: A-R Editions

### APA Example:

Travers, J. (2005). *Eighteen canzonets for two and three voices*. E. Rubin (Ed.). Middleton, WI: A-R Editions.

# APA Style Guide

by Eric P. Garcia, Librarian

## Edited book

[APA 6<sup>th</sup>: section 7.02]

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### One editor:

Editor:	Joyce Lishman
Date of Publication:	2007
Book Title:	Handbook for practice learning in social work and social care: Knowledge and theory
Publication Information:	London, England: Jessica Kingsley Publishers

### APA Example:

Lishman, J. (Ed.). (2007). *Handbook for practice learning in social work and social care: Knowledge and theory*. London, England: Jessica Kingsley Publishers.

# APA Style Guide

by Eric P. Garcia, Librarian

## Edited book

[APA 6<sup>th</sup>: section 7.02]

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### Two editor/s:

Editors:	Tony Townsend and Richard Bates
Date of Publication:	2007
Book Title:	Handbook of teacher education: Globalization, standards and professionalism in times of change
Publication Information:	Dordrecht, Netherlands: Springer

### APA Example:

Townsend, T., & Bates, R. (Eds.). (2007). *Handbook of teacher education: Globalization, standards and professionalism in times of change*. Dordrecht, Netherlands: Springer.

# APA Style Guide

by Eric P. Garcia, Librarian

## Edited book

[APA 6<sup>th</sup>: section 7.02]

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### Three to six editor/s:

Editors†:	Frederick T. L. Leong, Angela Ebreo, Lisa Kinoshita, Arpana G. Inman, Lawrence Hsin Yang and Michi Fu
Date of Publication:	2007
Book Title:	Handbook of Asian American psychology
Publication Information:	Thousand Oaks, California: Sage Publications

### APA Example:

Leong, F. T. L., Ebreo, A., Kinoshita, L., Inman, A. G., Hisn Yang, L., & Fu, M. (Eds.). (2007).

*Handbook of Asian American psychology*. Thousand Oaks, CA: Sage Publications.

† “When authors [editors] number eight or more, include the first six authors’ names, then insert three ellipses points, and add the last author’s name (see Chapter 7, Example 2)” (APA, 2010, p. 184).

# APA Style Guide

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## Edited book

[APA 6<sup>th</sup>: section 7.02]

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### Article or chapter in an edited book:

Book Editor/s:	Susan H. Frost
Chapter Author/s:	Susan H. Frost and Theresa W. Gillespie
Date of Publication:	1998
Book Title:	Using teams in higher education: Cultural foundations for productive change
Article or Chapter Title:	Organizations, culture, and teams: Links toward genuine change
Publication Information:	San Francisco, California: Jossey-Bass Publisher

### APA Example:

Frost, S. H., & Gillespie, T. W. (1998). Organizations, culture, and teams: Links toward genuine change.

In S. H. Frost (Ed.), *Using teams in higher education: Cultural foundations for productive change* (pp. 5-15). San Francisco, CA: Jossey-Bass Publisher.

# APA Style Guide

by Eric P. Garcia, Librarian

## Edited book

[APA 6<sup>th</sup>: section 7.02]

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### No editor/s:

Editor/s:	n/a
Date of Publication:	2007
Book Title:	PE4life: Developing and promoting quality physical education
Publication Information:	Champaign, Illinois: Human Kinetics

### APA Example:

*PE4life: Developing and promoting quality physical education.* (2007). Champaign, IL: Human Kinetics.

## Government Publications

[APA 6<sup>th</sup>: section 7.03]

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### Print:

U.S. Government Issuing Agency:	Bureau of Labor Statistics
Cabinet Department:	U.S. Department of Labor (DOL)
Publication Title:	Occupational Outlook Handbook
Copyright Year:	January 2008
Publication Information:	U.S. Government Printing Office
Publication Location:	Washington, DC
Report Title:	Teachers – preschool, kindergarten, elementary, middle, and secondary

### APA example:

U.S. Department of Labor, Bureau of Labor Statistics. (2008, January). Teachers – preschool, kindergarten, elementary, middle, and secondary. *Occupational Outlook Handbook* (pp. 282-287). Washington, DC: U.S. Government Printing Office.

### In Text:

Entire source:

- (Bureau of Labor Statistics, 2006) **OR**;
- Bureau of Labor Statistics (2006)

Specific quote:

- (Bureau of Labor Statistics, 2006, p. 201-202) **OR**;
- Bureau of Labor Statistics (2006, p. 201-202)

## Government Publications

[APA 6<sup>th</sup>: section 7.03]

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### Online:

Cabinet Department:	U.S. Department of Labor
U.S. Government Agency:	Bureau of Labor Statistics
Government Publication Title:	Occupational Outlook Handbook
Last Modified Date:	2007, December 18
Title:	Psychologists
Retrieved Date:	February 12, 2008†
URL:	<a href="http://www.bls.gov/oco/ocos056.htm">http://www.bls.gov/oco/ocos056.htm</a>

### APA: Example

U.S. Department of Labor, Bureau of Labor Statistics. (2007, December 18). Psychologist.

*Occupational Outlook Handbook*. Retrieved February 12, 2008, from

<http://www.bls.gov/oco/ocos056.htm>

### In Text:

Entire source:

- (U.S. Department of Labor, 2008-09) **OR**;
- U.S. Department of Labor (2008-09)

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).



## Government Publications

[APA 6<sup>th</sup>: section 7.03]

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### Online:

Cabinet Department:	U.S. Department of Education
U.S. Government Agency:	National Center for Education Statistics
Government Publication Title:	Digest of Education Statistics
Last Modified State:	August 2006
Title :	Total fall enrollment in degree-granting institutions, by level, sex, age, and attendance status of student: 2005
Retrieved Date:	March 26, 2008 <sup>†</sup>
URL:	<a href="http://nces.ed.gov/programs/digest/d07/tables/dt07_182.asp">http://nces.ed.gov/programs/digest/d07/tables/dt07_182.asp</a>

### APA: Example

U.S. Department of Education, National Center for Education Statistics. (2006, August). Total fall enrollment in degree-granting institutions, by level, sex, age, and attendance status of student: 2005. *Digest of Education Statistics*. Retrieved February 12, 2008, from <http://www.bls.gov/oco/ocos056.htm>

### In Text:

Entire source:

- (Bureau of Labor Statistics, 2008-09) **OR**;
- Bureau of Labor Statistics (2008-09)

<sup>†</sup> “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

# APA Style Guide

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## Periodical [non-journal]

[APA 6<sup>th</sup>: section 7.01]

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## Newspaper/s article

Forelle, C., & Craig, S. (2010, February 22). Debt deals haunt Europe: Investors re-examine complex financial maneuvers used to hide borrowings. *The Wall Street Journal*, pp. A1, A2.



# APA Style Guide

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## Periodical [non-journal]

[APA 6<sup>th</sup>: section 7.01]

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## Magazine/s article

Saporito, B. (2010, February 15). Spotlight: Toyota's recall. *Time*, 175(6), 17.

Note: "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). Example: "if each issue...begins on page 1, give the issue number in parentheses" (APA, 2010, p. 198).



# APA Style Guide

by Eric P. Garcia, Librarian

## Article

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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### Online periodical\*:

Author/s:	Jean Mendoza and Debbie Reese
Date of Publication:	2001
Article Title:	Examining multicultural picture books for the early childhood classroom: Possibilities and pitfalls
Journal Title:	Early Childhood Research & Practice (ECRP)
Volume†:	3
Issue and/or Number (if paginated) ††:	2
Page/s:	n/a
Retrieval Date‡:	December 6, 2007
URL:	<a href="http://ecrp.uiuc.edu/v3n2/mendoza.html">http://ecrp.uiuc.edu/v3n2/mendoza.html</a>

### APA Example:

Mendoza, J., & Reese, D. (2001). Examining multicultural picture books for early childhood classroom: Possibilities and pitfalls. *Early Childhood Research & Practice*, 3(2). Retrieved December 6, 2007, from <http://ecrp.uiuc.edu/v3n2/mendoza.html>

\*Article found using a search engine, i.e. Google, AltaVista, etc., via the World Wide Web.

†In an Internet periodical, volume and issue numbers often are not relevant. [Note: volume and issue numbers are provided for this online journal.]

†† “Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue” (APA, 2010, p. 186).

‡ “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

## Conference Paper & Proceedings

[APA 6<sup>th</sup>: section 7.01 & 7.03]

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### Communication & Mass Media Complete (example 1):

Author/s:	Tamara Afifi, Andrea Joseph, and Desire Aldeis
Date of Publication:	2008
Title of Paper:	Why Can't We Just Talk About It?: An Observational Study of Parents' and Adolescents' Conversations About Sex.
Paper Presented At (name of conference):	International Communication Association – 2008 Annual Meeting
Conference item format:	Conference Paper
City:	n/a
State (two-letter postal abbreviation):	n/a
Date Retrieved†:	April 2, 2009
Database:	Communication & Mass Media Complete

### APA Example:

Afifi, T., Joseph, A., & Aldeis, D. (2008). *Why can't we just talk about it?: An observational study of parents' and adolescents' conversations about sex*. Paper presented at the 2008 annual meeting of the International Communication Association. Retrieved April 2, 2009, from Communication & Mass Media Complete database.

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

## Conference Paper & Proceedings

[APA 6<sup>th</sup>: section 7.01 & 7.03]

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### Communication & Mass Media Complete (example 2):

Author/s:	Roger Aden, Paul Pearson & Leah Sell
Date when presented:	2007
Title of Paper:	Townies: How College Students Define Social Space Through Socially Constructed Representations of Others
Paper Presented At (name of conference):	International Communication Association – 2007 Annual Meeting
Conference item format:	Conference Paper
City:	n/a
State (two-letter postal abbreviation):	n/a
Date Retrieved†:	April 2, 2009
Database:	Communication & Mass Media Complete

### APA Example:

Aden, R., Pearson, P., & Sell, L. (2007). *Townies: How college students define social space through socially constructed representations of others*. Paper presented at the 2007 annual meeting of the International Communication Association. Retrieved April 2, 2009, from Communication & Mass Media Complete database.

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).



## Conference Paper & Proceedings

[APA 6<sup>th</sup>: section 7.01 & 7.03]

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### Communication & Mass Media Complete (example 3):

Author/s:	Blake Abbott
Date when presented:	2007
Title of Paper:	From Extreme to Mainstream, or How to Win an Election Without Taking a Position
Paper Presented At (name of conference):	International Communication Association – 2007 Annual Meeting
Conference item format:	Conference Paper
City:	n/a
State (two-letter postal abbreviation):	n/a
Date Retrieved†:	April 2, 2009
Database:	Communication & Mass Media Complete

### APA Example:

Abbott, B. (2007). *From extreme to mainstream, or how to win an election without taking a position*.

Paper presented at the 2007 annual meeting of the International Communication Association.

Retrieved April 2, 2009, from Communication & Mass Media Complete database.

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).

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## Conference Paper & Proceedings

[APA 6<sup>th</sup>: section 7.01 & 7.03]

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### Published proceedings:

Author/s:	Mark A. Schulman
Date when presented:	Fall 2000
Title of Paper:	Proceedings of the Fifty-Fifth Annual Conference of the American Association for Public Opinion Research
Paper Presented At (name of conference):	American Association for Public Opinion Research – 55th Annual Conference
Conference item format:	Proceedings
Journal Title:	Public Opinion Quarterly*
Volume:	64
Issue and/or Number (if paginated):	3
Page/s:	365-369
Date Retrieved†:	April 2, 2009
Database:	Communication & Mass Media Complete

### APA Example:

Schulman, M. A. (2000, Fall). Proceedings of the fifty-fifth annual conference of the American Association for Public Opinion Research. *Public Opinion Quarterly*, 64(3), 365-369. Retrieved April 2, 2009, from Communication & Mass Media Complete database.

\* “Treat regularly published proceedings as periodicals” (APA Manual, 2001, p. 259).

† “Do not include retrieval dates unless the source material may change over time” (APA, 2010, p. 192).



## Dissertation/Thesis

[APA 6<sup>th</sup>: section 7.05]

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### Unpublished thesis:

Author:	Canchola, Susan L.
Date of Publication:	2007
Title:	Socioeconomic status and inpatient drug and alcohol rehabilitation
Publication Status‡:	Unpublished master's thesis
Publication Information:	California State University Northridge

### APA Example:

Canchola, S. L. (2007). *Socioeconomic status and inpatient drug and alcohol rehabilitation*.

Unpublished master's thesis, California State University Northridge.

Note: When “the publisher is a university and the name of the state (or province) is included in the name of the university, do not repeat the name in the publisher location.” Section 4.03

‡An “unpublished master's thesis” or “unpublished dissertation” can be bound by a book bindery company. This *does not* constitute the item as being published. An item that has been published by a publishing company (i.e. HarperCollins Publishers, Random House, McGraw-Hill) or by ProQuest Dissertations and Theses database.

## Dissertation/Thesis

[APA 6<sup>th</sup>: section 7.05]

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### Unpublished dissertation:

Author:	Dollins, Cynthia Anne
Date of Publication:	2001
Title:	The connection between reading and writing for early readers
Publication Status‡:	Unpublished doctoral dissertation
Publication Information:	Pepperdine University, California

### APA Example:

Dollins, C. A. (2001). *The connection between reading and writing for early readers*. Unpublished doctoral dissertation, Pepperdine University, California.

Note: “If the publisher is a university and the name of the state or province is included in the name of the university, do not repeat the name in the publisher location” (APA, 2010, p. 187).

‡ An “unpublished master’s thesis” or “unpublished dissertation” can be bound by a book bindery company. This *does not* constitute the item as being published. An item that has been published by a publishing company (i.e. HarperCollins Publishers, Random House, McGraw-Hill) or by ProQuest Dissertations and Theses database.

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## Dissertation/Thesis

[APA 6<sup>th</sup>: section 7.05]

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### Published dissertation (online\*):

Author:	Blaine, Parrish E.
Date of Publication:	2008
Title:	Organizational structure and nonprofit minority HIV organizations: A qualitative study of the effects funder-mandated organizational requirements on minority community-based organizations (MCBOs)
Source‡:	DAI-B 68/11
Publication/ Order Number:	UMI No. 3289499

### APA Example:

Blaine, P. E. (2008). Organizational structure and nonprofit minority HIV organizations: A qualitative study of the effects funder-mandated organizational requirements on minority community-based organizations (MCBOs). *Dissertation Abstracts International – B*, 68 (11). Retrieved December 11, 2008, from ProQuest Dissertation & Theses. (UMI No. 3289499)

\*Obtained from Dissertations and Theses on ProQuest

Note: “If the publisher is a university and the name of the state or province is included in the name of the university, do not repeat the name in the publisher location” (APA, 2010, p. 187).

‡ An “unpublished master’s thesis” or “unpublished dissertation” can be bound by a book bindery company. This *does not* constitute the item as being published. An item that has been published by a publishing company (i.e. HarperCollins Publishers, Random House, McGraw-Hill) or by ProQuest Dissertations and Theses database.

## Personal Communications\*

[APA 6<sup>th</sup>: section 6.20]

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### Communication Information:

Communicator: Lee A. Iacocca

Exact data (if possible): April 9, 2008

### APA Example (Lee A. Iacocca) In Text:

L. A. Iacocca (personal communication, April 9, 2009)

-or-

(L. A. Iacocca, personal communication, April 9, 2009)

### APA Example (Felipe de Jesús Calderón Hinojosa) In Text:

F. J. C. Hinojosa (personal communication, April 10, 2009)

-or-

(F. J. C. Hinojosa, personal communication, April 10, 2009)

\* “Personal communications may be letters, memos, some electronic communications (e.g., e-mail or messages from nonarchived discussion groups or electronic bulletin boards), personal interviews, telephone conversations, and the like. Because they do not provide recoverable data, personal communications are not included in the reference list. Cite personal communications in text only. Give the initials as well as the surname of the communicator, and provide as exact a date as possible” (APA, 2010, p. 179).

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## Legal Citation

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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### California Code:

Name of Act: California Revenue and Taxation Code

Section Number: § 2275

Publisher: Legislative Counsel of California

URL: <http://www.leginfo.ca.gov/calaw.html>

### Example:

California Revenue and Taxation Code § 2275 Legislative Counsel of California. Retrieved on June 23, 2008, <http://www.leginfo.ca.gov/calaw.html>

Note: For more information on preparing these and other kinds of legal references, consult the latest edition of *The Bluebook: A Uniform System of Citation* (18<sup>th</sup> ed., 2005), which is the source for the legal citation style.

## Legal Citation

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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### California Supreme Court:

Name v. Name:	Marvin v. Marvin
Vol. number:	18
Report abbreviation:	Cal. 3d
Page number:	660
Year:	1976
Court Name:	California Supreme Court
Database:	LexisNexis Academic

### Example:

Marvin v. Marvin (1976) 18 Cal.3d 660.

Note: For more information on preparing these and other kinds of legal references, consult the latest edition of *The Bluebook: A Uniform System of Citation* (18<sup>th</sup> ed., 2005), which is the source for the legal citation style.

## Legal Citation

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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### Congressional Hearing:

Name of Congressional Chamber: (House or Senate, if both use U.S. Congress”:	U.S. Congress
Issuing committee:	Committee on Energy and Commerce
Title:	Issues Before the U.S.-China Joint Commission on Commerce and Trade
Print no., CIS no.:	109-73
Date accessed:	6/23/2008
Database/URL:	GPO Access

### Example:

U.S. Congress. Committee on Energy and Commerce. *Issues before the U.S.-China Joint Commission on Commerce and Trade*. (109-73; June 9, 2005). Text from: GPO Access; Accessed 6/23/2008.

Note: For more information on preparing these and other kinds of legal references, consult the latest edition of *The Bluebook: A Uniform System of Citation* (18<sup>th</sup> ed., 2005), which is the source for the legal citation style.

# APA Style Guide

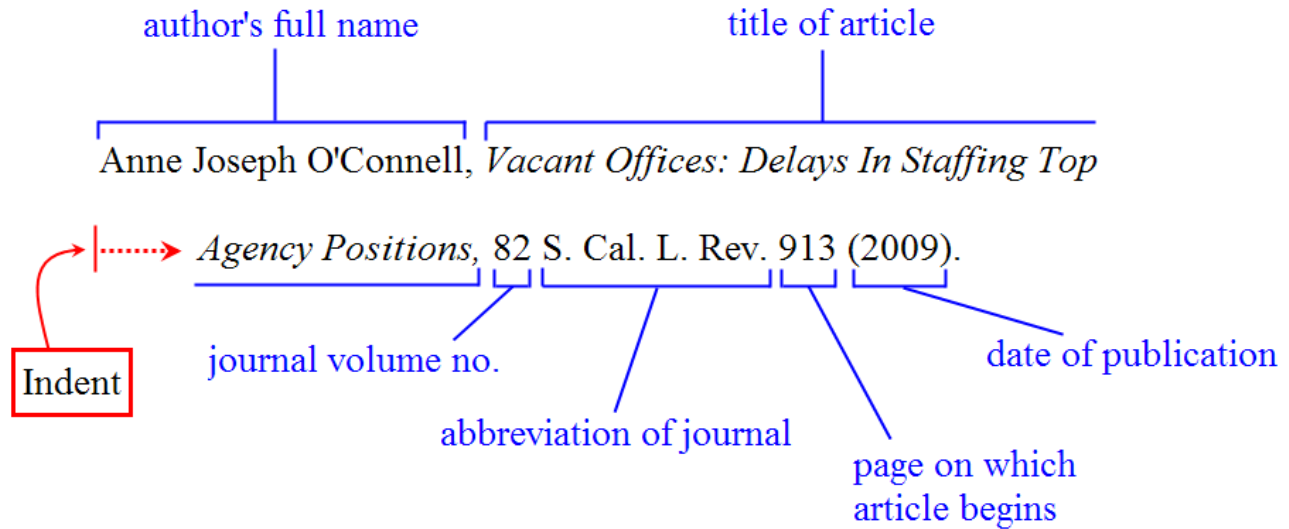
by Eric P. Garcia, Librarian

## Legal Citation

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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### Law Review/Journal:



Note: For more information on preparing these and other kinds of legal references, consult the latest edition of *The Bluebook: A Uniform System of Citation* (18<sup>th</sup> ed., 2005), which is the source for the legal citation style.



The screenshot shows a search results page for the Southern California Law Review. The search terms are "[southern california law review](4)". The results are sorted by "Publication Date" and show 1-4 of 4 results. The first result is "Copyright (c) 2009 University of Southern California Southern California Law Review, July, 2009, 82 S. Cal. L. Rev. 841, 36336 words, ARTICLE: 'COUNTER-COUNTER-TERRORISM VIA LAWSUIT' - THE BIVENS IMPASSE, George D. Brown\*". The second result is "Copyright (c) 2009 University of Southern California Southern California Law Review, July, 2009, 82 S. Cal. L. Rev. 913, 35990 words, ARTICLE: VACANT OFFICES: DELAYS IN STAFFING TOP AGENCY POSITIONS, Anne Joseph O'Connell\*". The third result is "Copyright (c) 2009 University of Southern California Southern California Law Review, July, 2009, 82 S. Cal. L. Rev. 1001, 21286 words, NOTE: '[J]UDICIAL [I]MPERIALISM' n1?: THE SOUTH AFRICAN LITIGATION, THE POLITICAL QUESTION DOCTRINE, AND WHETHER THE COURTS SHOULD REFUSE TO YIELD TO EXECUTIVE DEFERENCE IN ALIEN TORT CLAIMS ACT CASES, Marissa Renee Geannette\*". The fourth result is "Copyright (c) 2009 University of Southern California Southern California Law Review, July, 2009, 82 S. Cal. L. Rev. 1043, 18136 words, NOTE: EQUITY COMPENSATION AND INFORMANT BOUNTIES: HOW TYING THE LATTER TO THE FORMER MAY FINALLY ALLEVIATE THE SECURITIES FRAUD PREDICAMENT IN AMERICA, Justin Tyler Hughes\*".



## Legal Citation

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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### Decisions of Lower Federal Courts:

Case Name:	Lindsey v. SLT Los Angeles, LLC
Vol. number:	432
Name of Reporter	F. 3d (Federal Reporter, Third Edition)
Page number:	954
Court Name:	United States Court of Appeals for the Ninth Circuit
Year of the decision:	2005

### Example:

Lindsey v. SLT Los Angeles, LLC, 432 F. 3d 954, 2005 U.S. App. (9<sup>th</sup> Cir. Cal. 2005).

Note: For more information on preparing these and other kinds of legal references, consult the latest edition of *The Bluebook: A Uniform System of Citation* (18<sup>th</sup> ed., 2005), which is the source for the legal citation style.

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## Legal Citation

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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### Federal Statute:

Name of Act:	American with Disabilities Act of 1990
Title No.:	42
Section Number (if available):	12101 U.S.C.
Chapter (if available):	126
Year:	1973

### Example:

American with Disabilities Act of 1990 § 126, 42 U.S.C. § 12111 (2000).

Note: For more information on preparing these and other kinds of legal references, consult the latest edition of *The Bluebook: A Uniform System of Citation* (18<sup>th</sup> ed., 2005), which is the source for the legal citation style.

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## Legal Citation

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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### U.S. Supreme Court Decision:

Name v. Name:	DaimlerChrysler Corporation v. Charlotte Cuno
Vol. number:	547
Reports:	U.S. (United States; United States Supreme Court Reports)
Page number:	332
Year:	2006

### Example:

DaimlerChrysler Corporation v. Charlotte Cuno, 547 U.S. 332 (2006).

Note: For more information on preparing these and other kinds of legal references, consult the latest edition of *The Bluebook: A Uniform System of Citation* (18<sup>th</sup> ed., 2005), which is the source for the legal citation style.

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.11]

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### Author's Name in Reference

In order to assess the damage from war and looting of Iraq's National Archive, and National Library and Museum, UNESCO sent teams of librarians there in both May and June of 2003. A French librarian, Jean-Marie Arnoult, who was part of the second team, stated that protecting the buildings was clearly not a priority for the American-led forces (UNESCO, 2003). Responding to reports describing the cataclysmic devastation of Iraq's cultural heritage, the United Nations (UN) stepped forward to create a program that would implement a world wide strategy for Iraq's rehabilitation (Bouchenaki, 2004).

#### Explanation:

- If information from a source is used, place both the author(s) surname and the year, separated by a comma, in parentheses.

#### Citation:

Bouchenaki, M. (2004). UNESCO's action to protect the Iraqi cultural heritage. Retrieved December 6, 2007, from [www.international.icomos.org/risk/2004/foreword2004.pdf](http://www.international.icomos.org/risk/2004/foreword2004.pdf)

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.11]

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### Author Name in Text

...times of military engagement. This is precisely why Chris Hedges (2002) entitled his popular book War Is a Force That Gives Us Meaning. He wanted to make clear the powerful emotional bonds that can draw together groups at time of war.

-OR-

But how well does our educational system currently prepare Millennials to dissent productivity? According to Shiffrin (1999) it falls seriously short. Rather, an overwhelming...

### Explanation:

- If the author appears as part of the narrative within the sentence, cite only the year of publication in parentheses.
- An author may suggest a work by a particular individual, in this case Chris Hedges. Since the author is summarizing Hedges work, place the year in parenthesis of the work cited after the name of the author.

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.03 and 6.16]

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### Two Authors

...they are also becoming the world's first generation to grow up thinking of itself as global' (Howe & Strauss, 2000, p. 16). The portrait drawn in recent study by the Pew Research Center (2007) is of a generation whose coming of age...

#### Explanation:

- Identify the work by the same author's surnames in parenthesis, followed by the year.
- Note that only *page* is abbreviated and not *chapter*, *figure*, *table* or *equation*.

#### Citation:

Howe, C. & Strauss, W. (2000). *Millennials rising: The next great generation*. New York: Vintage Books.

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.12 and 6.16]

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### Three or More Authors

#### *First Observed*

...Reicher and his colleagues have identified three factors that are critical to coconstructing identities and realities (Reicher, Haslam, and Hopkins, 2005; also see van Knippenberg and Hogg, 2003). The first factor is the leader's...

#### *Subsequent Citations*

...the agency of followers then one fails to address the conditions under which tyrannical leadership thrives' (Reicher et al., 2005, p. 562).

#### **Explanation:**

- Identify the work by the same author's surnames in parenthesis, followed by the year. If the work as three, four, or five authors cites all authors the first time.
- If the reference occurs in subsequent citations (after the first time referenced), include only the surname of the first author followed by *et al.*
- Note that only *page* is abbreviated and not *chapter*, *figure*, *table* or *equation*.

#### **Citation:**

Reicher, S., Haslam, A., & Hopkins, N. (2005). Social identity and the dynamics of leadership: Leaders and followers as collaborative agents in the transformation of social reality. *The Leadership Quarterly*, 16(4), 547-568.

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.11]

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### Multiple Authors

...ever. According to Sigmund Freud and Ernest Becker, our deepest anxieties surround the unknown timing and circumstances of our inevitable death (Becker, 1973; Freud, 1936). Because these anxieties are so unsettling, even immobilizing...

#### Explanation:

- If two or more works are cited within the same parentheses, alphabetically place the author's surnames in order with the year. Separate the citations with semicolons.
- If the writer uses two or more sources that express similar idea, the writer then can place all sources within a single parenthesis.

#### Citation:

Becker, E. (1973). *The denial of death*. New York: Basic Books.

Freud, S. (1936). *The problem of anxiety* (Henry Alden Bunker, Trans.). New York: Psychoanalytic Quarterly Press & W.W. Norton.



## Citing References In-Text

[APA 6<sup>th</sup>: section 6.16]

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### Multiple Authors (exception)

...significant contributions. For example, the positive consequence of the Millennials' commitment to community (Howe and Strauss, 2000; also see Beale and Abdalla, 2003; Zemke *et al.*, 2000). They predict the nonprofit sector will be a beneficiary of the Millennials' attention as this generation takes the lead in shaping communities with a for-profit model of efficiency and productivity.

#### Explanation:

- You may separate a major citation from other citation within parentheses by inserting a phrase, *see also*, before the first of the remaining citations. The alphabetical process is restarted for the remaining citations.

#### Citation:

Beale, S. & Abdalla A. (2003). *Millennial manifesto: An activist handbook by, for, and about the millennial generation*. Collierville: Millennial Politics.

Howe, C. & Strauss, W. (2000). *Millennials rising: The next great generation*. New York: Vintage Books.

Zemke, R., Raines, C., & Filipczak, B. (2000). *Generations at work: Managing the class of veterans, boomers, xers, and nexters in your workplace*. New York: AMACOM.

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.11]

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### Corporate Authors

In order to assess the damage from war and looting of Iraq's National Archive, and National Library and Museum, UNESCO sent teams of librarians there in both May and June of 2003. A French librarian, Jean-Marie Arnoult, who was part of the second team, stated that protecting the buildings was clearly not a priority for the American-led forces (UNESCO, 2003). Responding to reports describing the cataclysmic devastation of Iraq's cultural heritage, the United Nations (UN) stepped forward to create a program that would implement a world wide strategy for Iraq's rehabilitation (Bouchenaki, 2004).

#### Explanation:

- If information from a source is used, place both the name of the corporate author and the year, separated by a comma, in parentheses.
- UNESCO is an acronym for United Nations Educational, Scientific and Cultural Organization. The acronym is used in keeping the citation short and brief.

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.15]

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### No Identified Authors

...center of analysis. An incipient move in this direction already is underway; however, such theory and analyses still are self-labeled as coming ‘from the margins’ (Holtzhausen and Voto, 2002; see also **Journal of Public Relations Research, 2005, volume 1**).

### Explanation:

- When a work has no identifying author, cite in text the first few words of the reference list entry (usually the title) and the year.
- Use double quotation marks around the title of an article, a chapter, or a web page.

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.16]

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### Work by the Same Author

...recent research finds that hierarchy and heterarchy are not only ubiquitous in most natural systems but that they are generally functional in higher mammalian groups (Ciulla, 2004, 2005).

#### Explanation:

- Arrange two or more works by the same authors (in the same order) by year of publication. Only cite the authors' surnames once. For each subsequent work, give only the date.

## Citing References In-Text

[APA 6<sup>th</sup>: section 6.16]

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### Same Author and Same Year

...personal gain?" Turning to Wally, the man replies, 'Don't put that in the minutes' (Adams, 2005a). The egregious misleading of shareholders and employees...

**-OR-**

...are allowed on the same flight. You are also allowed to run with scissors and put plastic bags over your heads' (Adams, 2005b). Not only are you employees of lower status expendable, but the sadistic HR director encourages them to...

**-OR-**

...back at the meeting table, the Pointy-Haired Boss says, 'Our CEO reminds you that smoking is cool' (Adams, 2005c). Here the corporate brutality is transparent and undisguised.

**-OR-**

...success of 'Dilbert,' then, is a reliable social barometer of mass discontent with organizational totalitarianism. Each resonates with the cynicism, the mistrust, the dread in many American (Adam, 2005a, 2005b, 2005c). Because it resonates so truly and pervasively...

### Explanation:

- Works by the same author (or by the same two or more authors) with the same publication date are distinguished by the suffixes *a*, *b*, *c*, and so forth. Each suffix is placed after each year. Also repeat each year.
- Suffixes are assigned in the reference list, where these kinds of references are ordered alphabetically by title.

# APA Style Guide

by Eric P. Garcia, Librarian

## APA Formatting Rules

[APA 6<sup>th</sup>: section 4]

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### Common Abbreviations

Compiler, compiled by	Comp.
Editor, edition, edited by	Ed.
Months	Jan., Feb., Mar., Apr., Sept., Oct., Nov., and Dec.
No date of publication	n.d.
No publisher given	n.p. [Note: APA makes no suggestion for this situation – this is only our suggestion]
No place of publication	n.p.
Page numbering not available	n.page
Producer, produced by	Prod.
Part	Pt.
Quoted	Qtd.
Report, reported by	Rept.
Review, reviewed by, revision, revised by	Rev.
Reprint, reprinted by	Rpt.
Translator, translation, translated by	Trans.
University	U
University Press	UP
Volume	Vol.
Writer, written by	Writ.

# APA Style Guide

by Eric P. Garcia, Librarian

## APA Formatting Rules

[APA 6<sup>th</sup>: section 6.31]

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### Digital Object Identifier

- A **digital object identifier** (abbreviated **DOI**) is a permanent identifier given to an electronic document.
- Similar to a URL, but in contrast to a URL, it is not dependent upon the electronic document's location.
- The International DOI Foundation (IDF) defines *DOI name* as "a *digital identifier* for any *object of intellectual property*" (doi.org); it explains that the DOI is used for "persistently identifying a piece of intellectual property on a digital network and associating it with related current data in a structured extensible way." (doi.org)
- A typical use of a DOI is to give a scholarly paper or article a unique identifying number that anyone can use to obtain information about the publication's location on a digital network.
- Accessing item using DOI: <http://www.doi.org/>

### Example of DOI:

<b>Title:</b>	<b>Outer- and middle-ear contributions to presbycusis in the brown Norway rat.</b>
<b>Author(s):</b>	<a href="#">Gratton, Michael Anne</a> , Department of Otorhinolaryngology, Head and Neck Surgery, University of Pennsylvania, <a href="mailto:grattonm@mail.med.upenn.edu">grattonm@mail.med.upenn.edu</a> <a href="#">Bateman, Kristin</a> , Department of Otorhinolaryngology, Head and Neck Surgery, University of Pennsylvania <a href="#">Cannuscio, Joseph F.</a> , Department of Otorhinolaryngology, Head and Neck Surgery, University of Pennsylvania <a href="#">Saunders, James C.</a> , Department of Otorhinolaryngology, Head and Neck Surgery, University of Pennsylvania
<b>Address:</b>	Gratton, Michael Anne, 5 Ravdin-ORL, 3400 Spruce Street, Philadelphia, PA, US, 19104, <a href="#">grattonm</a>
<b>Source:</b>	<a href="#">Audiology &amp; Neurotology</a> , Vol 13(1), Dec 2008, pp. 37-52.
<b>Publisher:</b>	Switzerland: Karger.
<b>ISSN:</b>	1420-3030 (Print) 1421-9700 (Electronic)
<b>Digital Object Identifier:</b>	<a href="#">10.1159/000107551</a>
<b>Language:</b>	English
<b>Keywords:</b>	ear contributions; presbycusis; <i>rats</i> ; auditory brainstem responses; hearing loss; thresholds
<b>Abstract:</b>	This paper examines the contribution of the outer and middle ears to the hearing loss associated with aging. The ears of rats were formed into two groups: young adults (2-3 months old) and aged animals (approximately 34 months old).

## APA Formatting Rules

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### Publication Frequency:

- A journal publication frequency allows you to know how many times the issue is published within a timeframe. On a rare occasion, the subscription (or publication) may indicate that its frequency varies. There are seven main categories:
  1. Annual (once a year)
  2. Bi-monthly (every two months)
  3. Biannual (twice a year)
  4. Monthly (once a month)
  5. Quarterly (four times a year or three month intervals)
  6. Triannual (three times in one year, note: triennial is once every three years)
  7. Weekly (one a week)



## APA Formatting Rules

[APA 6<sup>th</sup>: section 6.03 to 6.05]

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### Paraphrasing or Summary example:

Postpositivism is rooted in the scientific method. It derives from positivism and developed in response to a variety of criticism leveled against positivism during the 20<sup>th</sup> century. Similar to positivism, postpositivism is primarily concerned with the search for causal relationships that enable us to predict and control our environments (Miller, 2000). Postpositivism departs from positivism in a variety of ways, however. Corman (2005) recently provided an excellent summary of these debates and of postpositivism, and delineated several basic principles of postpositivism that guide theory and research in organizational communication. While Corman may...

- (Miller, 2000): if the idea is from another work, you have to reference the author and year of publication in your in-text reference.
- Corman (2005): if you refer to the name of the author in your work for the first time, reference the year of publication in your in-text reference next to the authors name.

### Short Quotations:

More specifically, *postpositivism* is largely recognized as the “dominant theoretical frame for studying organizations” (Mumby & May, 2005, p. 4). As seen in the remaining chapters of this book, the postpositivist perspective guides the bulk of workplace relationship research. I include *social constructionism* because it was the foundational theoretical perspective for the “interpretive turn” taken in organizational research (Mumby & May, 2005). The interpretive turn represented a watershed moment for organizational scholars (Deetz, 2001) in that the move from studying “communication in organizations” to studying “communication as constituting organizations” radically changed how we study communication and organizations (Allen, 2005).

- If you are directly quoting from a source, include the author, year of publication, and the page number.

### Quote within a quote:

The type of job an employee has can impact the likelihood that they will develop a romantic workplace relationship. Specifically, the more autonomous one’s job, the more likely one is to engage in workplace romance. *Job autonomy*, defined as “the ability to make decisions about one’s own work” and the “freedom to move in the work environment and to make contacts with coworkers” (Pierce et al., 1996, p. 17), essentially enables employees...

A single quote mark within double quote mark.