

Cuyamaca College
Classified Senate Executive Board Meeting Minutes
Wednesday, November 28, 2018
2:30PM-4:00PM
Location: Building I Bldg., Room 104

1. Call to Order

- a. Ariane Ahmadian (*President*)
Natalija Worrell (*Senator*)
Jennifer Moore (*Senator*)
Marvelyn Bucky (Guest)
Bri Hays (Guest)
Jane Lytle (Guest)
Katie Cabral (Guest)
Kevin Brown (Guest)
- b. Agenda additions/deletions/revisions
N/A

2. Action Items

- Approval of October Minutes
- Classified Senate is requesting additional representation on the Student Success and Equity Council. Senate majority via email indicates support for this request. A statement will be drafted to share with CCC Tri-Chairs for review.

3. Communications/Discussion Items :

- **Accreditation Presentation**
- **Vision for Success**

Accreditation Presentation by: Accreditation Co-Chair, Marvelyn Bucky and Senior Dean Bri Hays.

Marvelyn and Bri outlined the processes and timelines for the Institutional Self-Evaluation Report (ISER). Additionally, there was review of the new Accreditation webpage, where individuals can access drafts of the ISER, separated by standard. There will also be an online feedback form whereby individuals can look over portions of the ISER, and provide expertise and feedback.

They requested that Classified Senate review the portions of the ISER that are directly related to classified job functions and governance. Specific focus was placed on Standard IV-Leadership and Governance. This information will be shared and discussed in more depth at the upcoming Accreditation and Planning Retreat on December 7th. The ISER is due in July; additional meetings and revisions schedules were shared with Classified Senate as well.

A very basic communication plan was discussed, focused on how Classified Senate could assist in getting the word out about the Accreditation site team visit September 30-October 3, 2019. It was noted that anyone on campus could be interviewed by the visiting team once they arrive. With this in mind, one idea was to create a "cheat sheet" with executive summaries for each substandard of the ISER, which people would be more likely to review rather than a 300 page document, so that they might be knowledgeable on accreditation beforehand.

Vision for Success presented by: Bri Hays.

Vision for Success Goals:

Per the California Community College Chancellors Office, The California Community College System will need to meet specifically outlined goals by 2022. These include:

- Increase by at least 20 percent the number of CCC students annually who acquire associates degrees, credentials, certificates, or specific skill sets that prepare them for an in-

demand job.

- Increase by 35 percent the number of CCC students transferring annually to a UC or CSU.
- Decrease the average number of units accumulated by CCC students earning associate's degrees, from approximately 87 total units (the most recent system-wide average) to 79 total units—the average among the quintile of colleges showing the strongest performance on this measure.
- Increase the percent of exiting CTE students who report being employed in their field of study, from the most recent statewide average of 60 percent to an improved rate of 69 percent—the average among the quintile of colleges showing the strongest performance on this measure.
- Reduce equity gaps across all of the above measures through faster improvements among traditionally underrepresented student groups, with the goal of cutting achievement gaps by 40 percent within 5 years and fully closing those achievement gaps within 10 years.
- Reduce regional achievement gaps across all of the above measures through faster improvements among colleges located in regions with the lowest educational attainment of adults, with the ultimate goal of fully closing regional achievement gaps within 10 years.

In order to work towards these goals, each college is responsible to set goals that address these areas, and that show connection to the Vision for Success, and alignment with the local strategic Plan. We are already setting goals and targets as a college, but now we will need to align to these statewide goals more strategically. This work will be happening at the April 26th, 2019 Spring Planning Retreat, where the college will set targets that connect with the Vision for Success Goals.

These targets will be due to the California Community College Chancellor's Office (CCCCO) by the end of May 2019. Senior Dean Bri Hays hopes to bring more codified goals/targets back to Classified Senate in March and then again for final vetting in May 2019.

a) Committee Updates-

- *SESC, IEC Charge/Composition Review-* IEC Approved, SESC awaiting further discussion.
- *Caring Campus Initiative and Logistics-* Ari provided some information on the Caring Campus Initiative, and the first coaching session that was held at Cuyamaca College on Monday, November 26th. Over 30 people were in attendance, mainly classified professionals from various departments on campus, but also included managers. The facilitator and coach from The Institution For Evidence Based Change (IEBC), had attendees work at tables to begin a process mapping exercise, where broad college-wide, division, and departmental "behavioral commitments" were identified to address how we want to improve student connectedness and engagement. There will be two additional coaching sessions in the New Year which will expand upon these areas of focus, and work towards implementation. Dates for these sessions have not yet been determined, but Vice President of Student Services, Jessica Robinson, as lead, will be working on scheduling soon. Once solidified, an email will go out from Classified Senate.

b) Treasurer Report- n/a

Reference Materials:

<https://www.cuyamaca.edu/college-info/accreditation/accreditation-2019.aspx>

<http://californiacommunitycolleges.cccco.edu/portals/0/reports/vision-for-success.pdf>

Additional Instructions: Next Meeting- January 30, 2019, 2:30-4pm. Location-A Bldg. Conference Room. **No meeting in December.**