

Cuyamaca College
Classified Senate Meeting
Tuesday, May 10th, 2016
12:00PM-1:00PM I-107

Attendees: Ariane Ahmadian, Valerie Peterson, Cathy Long, Jennifer Moore

Meeting called to order at 12:15PM.

- 1) Call to order
- 2) Approval of minutes
- 3) Communications/Discussion Items:

a. Senate Updates:

Senate Constitution and Bylaw development

We have yet to update ours, as Grossmont and District have yet to do theirs as well. Once July elections are done, we will get our Cs & Bs established. Ari suggested that we take a look at other Cs & Bs templates of community colleges. E-board will communicate through email and present which ones we like by the end of June. Ari will send the template we used for the Coordinating Council.

New Senate Coordinating Council formation and role

Coordinating Council will not meet until elections are complete. More to come once elections are completed in July.

Website

We would like to revamp our website. Please look and see what we need to add and provide feedback at the next meeting in June.

b. Professional Development Updates

Meeting with Bryan Banville- Professional development needs assessment and forum

One of Classified Senates charges is to build up Professional Development for staff. With Professional Development opportunities, morale and engagement pieces should boost. We will need to complete a needs assessment to gauge our range (job development, personal growth, etc.) New staff orientation is being worked on at a District level. Onboarding process for new employees costs nothing. We are hoping it will be implemented in the fall semester. If you can think of any suggestions or questions, please contact Ari.

Classified Professional Development Committee meeting

This committee will be meeting bi-monthly with all three sites and Bryan

Banville. Please bring any Professional Development ideas to any meetings so we can gather ideas. There will be funding coming from the state; however, we will need to assess all our Professional Development opportunities to assess if it is serving a viable purpose for our staff.

c. Governance Meeting Updates

Committee Appointment Review Process

Senate still wants to contact people to gain regular feedback from those who sit on committees across the campus. Jennifer to contact them after CCC restructures committee format.

CCC Retreat

This summer, CCC will be looking at committees and restructure as needed. A newsletter will also be developed during the summer and will serve as informational outlet for Cuyamaca site. Timelines were discussed as a revamping of our budget criteria as it will be the driving force of our hiring process. Our Strategic Plan is equivalent to our Achieve the Dream plan with the fourth big bet implanted. The draft will be sent to the Board in June. Our Key Performance Indicators (KPIs) were reviewed with Chris Tarman and was noted that our student performance goals have been met. Cuyamaca College exceeded past KPIs in the last year.

d. Budget Update-Treasurer Cathy Long

Budget overview

Deferred to next meeting.

Meeting adjourned at 1:00PM

Next senate meeting: Tuesday, June 7th, 2016