

## **Classified Hiring Priorities Committee Charge and Composition**

### **Straw Model Charge:**

- Identifies annual priorities for new classified staff positions based on an established set of criteria
- Establishes and implements the annual process for prioritization of classified staff positions, including the request forms, documentation, and criteria (rubrics) for evaluating position requests
- Assesses the annual classified hiring prioritization process and makes improvements as necessary
- Ensures the classified hiring prioritization process is aligned with the college mission and strategic plan and is driven by program review process
- Reports to the Resource and Operations Council

### **Philosophy:**

- All representatives/members are to review requests in light of the college-wide mission, goals, initiatives, and priorities
- The Committee will review requests with a focus on student needs/improving student success to ensure requests that will most positively impact student learning and achievement are the priority

### **Composition (All Members Are Voting Members)**

#### **Co-Chairs/Facilitators (with staggered terms/appointments):**

- Classified Senate President (or designee)
- Confidential Administrator Selected by the College President (to be appointed/reappointed every two years)
- 1 Administrator (excluding the administrative co-chair)
- 2 Faculty (one from Student Services and one from Instruction)
- 3 Classified (one from each: Student Services, Instruction, and Administrative Services)

### **Resources**

- Senior Dean of Institutional Effectiveness, Success, and Equity
- VP of Administrative Services
- VP of Instruction
- VP of Student Services
- Associate Dean of Student Equity and Engagement