

**Cuyamaca College**  
**Classified Senate Executive Board Meeting Minutes**  
**Thursday, April 2, 2020**  
**1:00PM-3:00PM**

**Location:** <https://cccconfer.zoom.us/j/684242917>

**1. Call to Order: 1:05pm**

- a. Natalija Worrell (*President*)  
Jennifer Moore (*Vice President*)  
Anmar Kakos, Rana Al-Shaikh, Adam Andrews, Taylor Fiehler, Katie Cabral (*Senators*)  
Vacant (*Secretary*)  
Absent; Veronica Nieves (*Treasurer*), Rocky Rose, Nashona Andrade (Guest)
- b. Approval of minutes from March meeting, approved.
- c. Agenda additions/deletions/revisions

**2. Action Items**

- a. Classified Hiring Priorities Committee- Composition, Approved

**3. Communications/Discussion Items**

- a. Classified Distance professional development
  1. PD is working on what resources our classified employees need at this time. How can trainings be set up to help with this new normal. Cornerstone is still in the works, that is how trainings will be tracked. New employees are required to complete a cyber security training, the discussion has been that since we are all digital now, employees who have not had the training should have access to do so.
- b. Committees, Councils and updates
  1. Senate reviewed current representation on the various committees and councils, we discussed vacancies and that we should send shout-outs out to all classified and see if any new members are interested now that we are working remotely.
- c. Ed Insights
  1. Natalija participated in a zoom meeting with Ed Insights who are conducting interviews with various colleges on the guided pathways progress at each site. There was not much to report to them as guided pathways has been in transition.
- d. Senate updates
  1. CCC meeting past Tuesday, college functions will continue to operate remotely. Continuing with committees, councils, workgroups, task forces. There has been a discussion that Summer school 2020 will not be held. The college needs to reduce expenses. We will continue to work remotely until the governor allows all employees to return.
  2. Caring Campus- Going Virtual, Emergency funds available for students to apply.
  3. Classified Coordinating council updates- None at this time, DEC meeting scheduled for Friday April 3<sup>rd</sup>.
  4. Guided Pathways- Changing from group to pillar teams career services, onboarding, Student success teams, and Teaching and learning center. Email was sent out to the co-chair to get updates on how classified can support and participate.
- e. Survey Feedback
  1. Senate sent out a survey on Tuesday March 24<sup>th</sup> asking classified staff if they have the tools they need to work remotely, was there anything else that they needed. We received 34 responses out of 114 recipients. Our intent is to send those needs and requests onward to support the classified member. Most all classified that responded did have what they needed at the time. We would like to continue to reach out to classified and let them know, we are here for them, we want to share their needs/concerns, be a general outlet for classified who need to connect with the campus. We will schedule a classified wide meeting inviting classified to participate in any discussions.

**Adjourned: 1:52pm**

Reference Materials:

**Additional Instructions:** Thursday May 7<sup>th</sup> via Zoom.