



• A C A D E M I C • S E N A T E •

Minutes

September 11, 2014

Present: Alicia Muñoz (President), Robert Anness, Mary Asher-Fitzpatrick, Michael Aubry, Lindy Brazil, Daniel Curtis, Ian Duckles, Donna Hajj, Courtney Hammond, Sarah Martin, Kristin McGregor, Jesús Miranda, Angela Nesta, Dave Raney, Seth Slater, Asma Yassi, and Joe Young.

Absent: Guillermo Colls, Patrick Thiss

Guests: Dr. Mark Zacovic, Beth Viersen

Recorder: Cindy Emerson

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to The Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: President Alicia Muñoz called the meeting to order at 2:00 pm

I. **Approval of Minutes**

Alicia Munoz requested a motion to adopt the August 28, 2014 minutes. Discussion ensued. Ms. Munoz requested senate members review the August 28, 2014 minutes prior to the September 25th meeting.

II. **President's Report**

Dr. Mark Zacovic, Cuyamaca College President

Dr. Zacovic's presentation was moved to the top of the agenda to accommodate his schedule. Dr. Zacovic provided a broad overview of the college budget, commented on enrollment and FTES and spoke about the preparation for the Accreditation follow-up visit scheduled for October 27, 2014. He then opened the floor for questions. Most questions centered on the budget. The questions Senators brought from their constituents were:

- What is the school's policy on the re-allocation of funds from the budgets of faculty members' programs, particularly when money has either diminished or disappeared completely without prior notification?
- Instructors are expected to pay the cost for printer cartridges and paper. What can the school do to fix this problem?
- My understanding of SSSP is that baseline funding is tied to the number of students Counseling can assist during the first year of SSSP implementation. But counselors have load caps that limit them to a maximum of 16 hours per week. How is the budget being managed to ensure that Student Support Services will be able to reach all of our student obligations under SSSP?
- The MOU (Memo of Understanding) issue with regard to PE-19s seems to have been a budgetary surprise to us, and addressing it meant putting a hold on hiring for full-time positions approved by the Senate. Can you explain how and why the MOU issue took us by surprise, and what's being done so that we aren't taken off-guard in the future?"
- A recent issue in the adjunct workrooms with respect to printer resources has left adjuncts feeling disenfranchised from the budget development process. Do you have any thoughts on how adjuncts might be made to feel more a part of the process?

Announcements:

- Alicia Muñoz distributed the Fall 2014 Constituency Groups and stated that Manuel Mancillas-Gomez, a new full time faculty member, would be added to the Communications, ESL, ASL & Foreign Languages section under Group B.
- Due to scheduling conflicts with the Academic Senate (AS) meetings and the Instructional Program Review and Planning Committee (IPRPC) meetings, the October AS meetings will be moved from October 16th and 30th to October 9th and 23rd.
- Ms. Munoz reported that Latino Heritage Month will be celebrated the week of September 15th with the Latino Film Festival on September 17th between 7:30 pm and 9:30 pm in the Digital Theater (B-101), followed by the Latino Heritage Month Celebration on September 18th from 11:30 am to 1:30 pm on the Grand Lawn. She also reported that a Sabbatical Orientation would be held at Cuyamca on September 17th from 5:00 to 6:00 and September 30th between 1:00 and 2:00 pm, and at Grossmont College on the September 23rd and 24th.

GCCCD Governing Board Meeting

- Ms. Munoz stated that a Tentative Agreement was approved by the Governing Board, Ian Duckles, Part Time Senator, provided the highlights of the agreement, which include robust rehiring rights for part time faculty, a retirement incentive program that allows instructors to teach 30% of load following retirement, and required training for instructors who wish to teach online.
- Ms. Munoz stated that faculty evaluation forms will include language on Student Learning Outcomes assessment, which will address ACCJC recommendation to meet Standard III.A.1.c.

II. Vice President's Report

Jesus Miranda, Academic Senate Vice President, updated the committee list on the website and requested Senate members review the new appointments (2014-16) and contact him if anyone is interested in filling a vacancy.

III. Committee Reports

- ***Student Services Program Review Report***
In consideration of time, this item was tabled until the next meeting.

IV. Action Items

- ***Student Learning Outcomes (SLO) Operational Guidelines*** M/S/A (Martin/Nesta), 1 abstention (Slater)
- ***ACCJC Follow-Up Report*** M/S/A (Duckles/Curtis). No abstentions.

V. Information

- ***SSSSP Plan:*** This item was tabled until a future meeting.

VI. Announcements/Public Comments

- **None**

Academic Senate President, Alicia Muñoz adjourned the meeting at 3:40 pm.