



· **ACADEMIC · SENATE ·**
MINUTES
March 27, 2014

Present: Alicia Muñoz (President), Jesús Miranda (Vice President), Mary Asher-Fitzpatrick, Michael Aubry, Lindy Brazil, Paul Carmona, Guillermo Colls, Dan Curtis, Angela Nesta, Lilia Pulido, Dave Raney, Seth Slater, Glenn Thurman, Peter Utgaard

Absent: Sarah Martin, Donna Riley

Others: Marsha Edwards, Vice Chancellor, Human Resources; Kerry Kilber Rebman, Dean, LTRC.

Recorder: Claudia Lennard

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action". In accordance to Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye".

CALL TO ORDER: Senate President, Alicia Muñoz, called the meeting to order at 2:05 pm

I APPROVAL OF MINUTES: March 13, 2014. M/S/A (Curtis/Asher-Fitzpatrick). 1 abstention (Colls)

II PRESIDENT'S REPORT

District & College Council Updates

CCC (Cuyamaca College Council) received the hiring lists submitted by Instructional, Student Services and Admin Services departments. President Mark Zacovic added an Executive List. All lists will be combined into one priority staffing list. Senate President, Alicia Muñoz, emphasized that hiring both instructional and counseling faculty should be paramount, and that the Academic Senate needs to be prepared to respond if faculty hiring is not given top priority. Muñoz announced that a CCC work group is reviewing the instructional program review process and developing a new process that will have faculty support.

Area D Meeting

- Alicia Muñoz reported on the Area D meeting and key resolutions that will be voted on at the Spring 2014 Plenary in San Francisco next month. Muñoz said many resolutions being debated involved ACCJC and the accreditation process, including a resolution stating Title 5 should be modified to allow colleges to be accredited by any nationally recognized accrediting agency.
- Muñoz reported that discussion took place at the meeting concerning the Faculty Obligation Number (FON) and the process by which it is calculated.
- Senators were asked to read the resolutions and provide feedback on how they want Muñoz to vote at the Plenary. The resolutions are posted on the ASCCC website, and a copy will be emailed to Senators.

Conversation with Marsha Edwards, Vice Chancellor of Human Resources

Marsha Edwards addressed the Senate to explain the proposed changes to the hiring process and the objectives of the Hiring Smart Workshops. The workshops are fulfilling a legal requirement by the State to provide EEO training to anyone serving on a hiring committee. According to Edwards, the GCCCD workshops focus on four changes to the current process:

1. Reference checks should be carried out by the supervisor and committee co-chair, instead of HR.
2. Successful candidates should initially be notified by their supervisor via a personal phone call. Salary and benefits questions should be referred to HR.

3. Internal candidates that make the final round of interviews, but are not hired, should be notified by the supervisor in a phone call, instead of by email from the HR department
4. Workshops provide suggestions for follow-up questions to solicit additional information from candidates, if needed.

III VICE PRESIDENT'S REPORT

Jesús Miranda announced that faculty representation has been appointed to the DSPS hiring committee.

IV COMMITTEE REPORTS

Senate President, Alicia Muñoz, reported that Dr. Wei Zhou, Vice President of Instruction, has requested that a full time faculty member serve as an advisor to the college chapter of Phi Theta Kappa.

VI ACTION

- After discussion and an agreed change to the wording of Bylaw Section 2.3B, the Senate unanimously approved changes to the bylaws that address the election process of part time faculty members of the Academic Senate. M/S/A (Miranda/Curtis). Angela Nesta, Elections Officer, will make the wording change and the approved bylaws will be attached to these minutes.
- The Senate unanimously approved the Senate Officers Committee recommendation to increase the number of part time senators by an additional two (one instructional faculty and one counseling). M/S/A (Pulido/Colls). Alicia Munoz will write the language and include in the bylaws.

VII. INFORMATION

Kerry Kilber Rebman, Dean of LTRC, and Angela Nesta, Senator and college librarian, spoke to the Senate about ACCJC changes to Standard IIC that would weaken the librarian's role in regards to information competency and instruction. Angela presented the CCL proposal 2012 in response to ACCJC proposed revisions, a copy of which was shared with Senators. She requested an endorsement by the Senate at the next Senate meeting, when it will be brought forth as an Action item.

VIII. ANNOUNCEMENTS/PUBLIC COMMENTS

- Senator Guillermo Colls announced that there is a vacancy on the Curriculum Committee, and that any faculty member interested in serving on the committee or submitting a nomination should contact Debi Ridulfo.
- Colls also announced that faculty will be receiving letters soliciting donations to the Academic Senate. Donors will receive tickets for a raffle prize. Lindy Brazil announced that first prize is two tickets to the Old Globe, plus a \$100 gift certificate to the Prado restaurant. Second prize is greens fees at Cottonwood Golf Course.

Academic Senate President, Alicia Munoz, adjourned the meeting at 3:55pm.

Addendum 1 Approved 3-27-14

Section 2.3 The **election** of senators:

A. Senators will be elected by secret ballot for one-year terms from their respective constituency subgroups by a simple majority of the votes cast. When voting for senate representatives, each constituent will cast one vote. Elections will be held in January with the appointment to begin the Monday after Commencement.

B. The election of the part-time faculty senator will be conducted during the first two weeks of the spring semester. The senator is to be elected by a simple majority of votes cast by part-time faculty.

C. The election process for senators will be conducted on an annual basis. Constituency subgroups finding it necessary to replace senators during the academic year may do so through a special election prior to the spring semester.

D. In the event that a constituency subgroup fails to elect a senator or to send a representative to two consecutive Senate meetings, that constituency subgroup's senate seat may be declared vacant by the Senate Officers Committee, and the Senate president may appoint an at-large representative to fill the seat for the remainder of the academic year