



C U Y A M A C A
· C O L L E G E ·

· **ACADEMIC · SENATE ·**
MINUTES
February 13, 2014

Present: Alicia Muñoz (President), Jesús Miranda (Vice President), Mary Asher-Fitzpatrick, Lindy Brazil, Guillermo Colls, Dan Curtis, Sarah Martin, Angela Nesta, Lilia Pulido, Dave Raney, Seth Slater, Glenn Thurman, Peter Utgaard

Absent: Michael Aubry, Paul Carmona, Donna Riley

Recorder: Claudia Lennard

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action:"

CALL TO ORDER

Alicia Muñoz, Academic Senate President, called the meeting to order at 2:06pm.

I APPROVAL OF MINUTES:

January 30, 2014, as amended: M/S/P (Colls/Curtis), 3 abstentions

II PRESIDENT'S REPORT

A. Announcements

- ACCJC reaffirmed accreditation for Cuyamaca and Grossmont Colleges. Cuyamaca has three recommendations to correct deficiencies by October 15, 2014. The recommendations are Curriculum Review, Staffing Plans and Human Resources (College and District). The Notice of Evaluation and the External Evaluation Report can be viewed on the Cuyamaca website under Campus Information → Accreditation.
- The Cuyamaca College Budget Criteria, from which the budget for next year will be based, was discussed. President Muñoz requested that the Senators share this information with their constituents and respond next meeting with their feedback.
- The 2014-2015 Governor's Proposed Budget was reviewed.

B. District & College Council Updates

- DSPBC approved the hiring of two full-time instructors EHSM and Automotive Technology. Recruitment is underway for a full-time Sociology instructor and the Tutoring Center Coordinator.
- Alicia Muñoz presented all staffing requirements for Cuyamaca College and the status of the recruitment process for each position. She stated that the colleges can now submit staffing plans based on next year's projected budget.
- Muñoz urged faculty to provide feedback for the new website redesign, and to review their websites for content, so that when the migration takes place, the information is accurate.

III VICE PRESIDENT'S REPORT

- Jesús Miranda reminded Senators that a list of committees needing faculty representation was emailed to them, and requested their cooperation in filling these vacancies.

IV COMMITTEE REPORTS

- Senator Dave Raney, Chairman of the Online Teaching & Learning Committee (OTLC), announced that both the OTLC and the Technology Planning Committee (TPC) have proposed changes to their charges and will no longer report to the Instructional Technology Committee (ITC). He informed the Senate that it has been proposed to merge ITC with TPC.

V ACTION

- The Senate endorsed changes to the Election Bylaws as presented by Angela Nesta at the last meeting. After brief discussion the changes were unanimously approved. M/S/P (Slater/Asher-Fitzpatrick). Angela will send out the new dates and call for nominations. (See Addendum.)

VI INFORMATION

- A Student Success & Basic Skills Committee (SSBSC) resolution to institutionalize funding for core activities such as Writing Center, STEM, Tutoring and FYE has been presented to the Academic Senate. Alicia Muñoz will send the resolution to Senators for sharing with constituents and will propose as an Action item at the next meeting.

VII ANNOUNCEMENTS/PUBLIC COMMENT

- Faculty members were reminded that due to Veteran's Administration Federal Financial Aid requirements, they must state on their rosters the last date of attendance for any Veteran student failing their class.

Academic Senate President, Alicia Muñoz, adjourned the meeting at 3:25 pm.

Article II. Nomination and Election of Officers and Senators

Section 2.1 The **nomination** of officers and senators:

- A. During the first week in December, the president of the Academic Senate shall nominate an election coordinator approved by the Senate to supervise and direct the election of officers. The election coordinator will not be among those choosing to run for office.
- B. Nominations for officers will be received from the faculty during the **last two weeks in January. the two weeks after spring census date.** The election coordinator will verify nominations.
- C. The election coordinator shall make all other necessary arrangements for carrying out the nomination of officers.

Section 2.2 The **election** of officers:

- A. Officers shall be elected by secret ballot vote of the faculty **during the first week in February within two weeks after the nominations** end and will take office as directed in Article V of the Constitution. During the interim the new officers will familiarize themselves with the duties and responsibilities of the offices that they will assume.
- B. Officers will be elected by a simple majority of the votes cast. If for any office no candidate receives a majority, a run-off election between the two candidates receiving the most votes will be held during the first two days of the second week of February. If the faculty member elected to serve as the Part-Time Faculty Officer-at-Large is not re-hired, a special election will be held during the first two weeks of the semester.
- C. Special elections shall be held when necessary and shall be supervised by the election coordinator.