



C U Y A M A C A
· C O L L E G E ·

• A C A D E M I C • S E N A T E •

Regular Meeting

Thursday, September 25, 2008

MINUTES

- PRESENT:** J. Campbell, G. Differding, J. Ford, M. Graham, C. Hammond, N. Jennings, N. Jones, N. Keeley, C. Morrin, T. Nichols, P. Setzer, P. Thiss, G. Thurman, M. Wangler, K. Wergeland
- ABSENT:** A. Zambelli
- OTHERS:** C. O'Byrne (proxy for A. Zambelli) T. O'Hare, B. Pescar, J. Schultz

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

CALL TO ORDER

Academic Senate President Mike Wangler called the meeting to order at 2:02 pm.

I. APPROVAL OF MINUTES

M/S/P (Differding/Setzer) to approve the minutes of the meeting on September 11, 2008.

II. PRESIDENT'S REPORT

A. *Adoption Budget Update*

Mike Wangler provided a status report on the development of Cuyamaca College's adoption budget. He detailed the college strategy for mitigating the projected \$1.5 million shortfall for the 2008-09 fiscal year. There is currently a hiring and travel freeze, and reductions have been implemented in operations, student services, administrative services and instruction.

Mike Wangler also provided information about Cuyamaca's FTES goal for the 2008-09 year. The college's FTES goal is 5,788, which reflects the 2% funded growth from the State. For the fall semester, the college has seen an increase in headcount of 8%, and an increase in units of 13%. Total enrollment now stands at just over 9,000 students.

B. *Governing Board Update*

Mike Wangler reported on action taken at the September 16, 2008 Governing Board meeting. The Governing Board approved a motion to endorse Cuyamaca College's Academic Senate Resolution in support of naming the new science and technology building the Wendell Cutting Science and Technology Center.

C. *Special Elections Update*

Mike Wangler provided an update on the special election that is currently underway for the Part-Time Officer At-large position. There are two candidates running for the position: Barbara Pescar who is an English instructor and Jaime Taynor who is an engineering and surveying instructor. Ballots for the election are due Wednesday, October 1, 2008 at 12:00 pm.

D. *Shared Governance Committee Review Process*

Mike Wangler described the process for reviewing and updating the Shared Governance Handbook. The Senate Officers Committee will oversee the review, soliciting feedback from all shared governance committees, and identifying any technical updates that need to be addressed. All proposed changes will be brought to the full Senate for discussion and approval.

E. *Academic Senate Photo Day*

On October 9, 2008 Phu Nguyen will take a photo of the 2008-09 Academic Senate for the Senate's webpage.

III. **VICE PRESIDENT'S REPORT**

Nancy Jennings reported on SOC committee appointments. There was a good response from the faculty to the second request for participation on college and district shared governance committees; however, there are still twenty-two openings that need to be filled. An updated committee membership list will be posted to the Academic Senate website.

Nancy also announced that Courtney Hammond was appointed by SOC to serve on the Search & Interview Committee for the Associate Vice Chancellor of Districtwide Academic, Student, Planning & Research Services.

IV. **ACTION**

A. *University Transfer Fair*

M/S/P (Nichols/Ford) to endorse the University Transfer Fair, to be held on Tuesday, October 21, 2008.

B. *Basic Skills Committee*

M/S (Setzer/Differding) to endorse the proposed changes to the Basic Skills Committee.

M/S/P (Setzer/Hammond) to amend the original motion by adding the following italicized language to the committee charge:

Established in response to the statewide Basic Skills Initiative and growing need for the establishment of an integrated college program to assist underprepared students to attain the basic skills needed to succeed in college-level work, this committee will coordinate the college's Basic Skills activities ~~initiated by faculty~~ in the areas of organizational and administrative practices, program components, staff development, *Student Services*, and *faculty initiated* instructional practices.

P (Setzer/Differding) to endorse the proposed changes to the Basic Skills Committee as amended.

C. *Facilities Master Plan Council*

M/S/P (Differding/Ford) to endorse the proposed changes to the College Facilities Master Plan Council.

V. INFORMATION

A. *Instructional Program Review*

Inwon Leu, Instructional Program Review Co-Chair, presented a summary of the program review reports completed during the 2007-08 academic year and provided an update on the committee's current activities. Summary documents were provided for the following programs: Automotive Technology & Electronic Technology, Exercise Science & Health Education, Library/LRC & Library Information Resources, Mathematical Sciences, Physical & Natural Sciences, and Engineering. Commendations, recognitions, and recommendations for each program were highlighted, and the program review process was discussed within the context of the summary reports.

Programs that are currently under review for the 2008-09 academic year include Performing Arts; History, Social & Behavioral Sciences; Humanities, Philosophy and Religious Studies; and Ornamental Horticulture & Water/Wastewater Technologies.

B. *BP/AP 4250 – Probation, Disqualification and Readmission*

Mike Wangler led a discussion regarding the proposed revisions and additions to this policy and procedure. All of the procedural language in the board policy has been moved to the new administrative procedure. Senators discussed adding language to the board policy defining the Academic Senates' role in developing procedures for probation, disqualification, and readmission.

The proposal includes a procedural change that would trigger probationary intervention for students who drop below a 2.0 GPA after attempting 12-units in the district, rather than 12-units at the college. There was a discussion about how this change would affect students, and how it would be implemented within the district.

C. *Annual Implementation Plan*

Mike Wangler presented the 2007-08 AIP final report from the Innovation and Planning Council and led a discussion about the proposed AIP for 2008-09. Each year's AIP flows from college's 6-year strategic plan, and may include new initiatives such as Accreditation recommendations. Senators were encouraged to share the 2007-08 AIP final report with their constituency groups.

Senators were also asked to share the proposed 2008-09 AIP with their constituency groups, and provide feedback by October 3, 2008. The Innovation and Planning Council will finalize the 08-09 plan based on the feedback received.

D. *Voluntary Fund*

Mike Wangler led a discussion about how to proceed with the Senate's annual appeal for contributions to the Senate's voluntary fund. The fund is used to host the annual faculty party, raffles, framed awards, etc. Senators discussed whether or not to ask part-time faculty to contribute to the fund, and what the appropriate amount of money would be.

There was also a discussion about where to hold the annual faculty party, and whether or not the party should be focused on welcoming new faculty.

VI. ANNOUNCEMENTS/ PUBLIC COMMENT

There were no announcements or public comments.

Academic Senate President Mike Wangler adjourned the meeting at 3:49 pm.

Recorded by Jessica Lynne Perry.