



C U Y A M A C A  
· C O L L E G E ·

# • A C A D E M I C • S E N A T E •

Regular Meeting

Thursday, November 13, 2008

## MINUTES

**PRESENT:** G. Differding, J. Ford, M. Graham, D. Hajj, C. Hammond, N. Jennings, C. Morrin, B. Pescar, P. Setzer, P. Thiss, G. Thurman, K. Wergeland, A. Zambelli

**ABSENT:** J. Campbell, N. Keeley, M. Wangler

**OTHERS:** T. O'Hare

*The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

### CALL TO ORDER

Academic Senate Vice President Nancy Jennings called the meeting to order at 2:06 p.m.

#### I. APPROVAL OF MINUTES – MEETING OF OCTOBER 23, 2008

This item was tabled until the meeting on November 20, 2008.

#### REVISION OF MINUTES – MEETING OF OCTOBER 9, 2008

The Senate determined that the proposed change is not substantive and does not require a vote. The language will read: "*The Chancellor agreed not to enforce the provision in the guidelines prohibiting political stickers in faculty office windows until Board Policy 7370- Political Activity is reviewed through the collegial consultation process.*"

#### II. PRESIDENT'S REPORT

##### A. ASCCC Plenary

Mike Wangler and Nancy Jennings attended the ASCCC Fall Plenary Session from November 6 -8, 2008. Nancy reported on actions taken at the session. Mike will send an electronic copy of all of the action items that were addressed at the session.

##### B. Wendell Cutting Dedication

Nancy Jennings reported the outcome of the proposed changes to the name of the H building. At the October 23, 2008 Academic Senate meeting, the Senate voted to recommend that the name of the building be changed from Wendell Cutting Center to Wendell Cutting Hall. Michael Wangler submitted the recommended name change

through the appropriate process. The name of the building will remain Wendell Cutting Center.

**C. *Class Schedule Display***

Nancy Jennings reported that starting November 21, 2008 the spring 2009 class schedule will be displayed in the Student Center. She then deferred to Jessica Perry to provide more information. Jessica reported that an email had been sent to all faculty encouraging them to submit posters advertising their specific courses to be displayed alongside the spring 2009 course catalog. She also reported that the deadline for submitting the material has been extended from November 14<sup>th</sup> to November 20<sup>th</sup>.

**D. *Upcoming Meeting Reminders***

Nancy Jennings announced that a special Academic Senate meeting will take place Thursday, November 20<sup>th</sup> at 2:00 pm. The regular meetings on December 4, 2008 and December 11, 2008 will be taking place as scheduled.

**III. VICE PRESIDENT'S REPORT**

Nancy Jennings reported that SOC approved faculty appointments to Search & Interview Committees for three new faculty positions and one science lab technician.

**IV. ACTION**

**A. *AMP New Faculty Hiring List***

**M/S/P (Differding/Setzer) to endorse the Academic Master Plan Committee's 2008-09 priority list for hiring new full-time instructional faculty.**

**B. *Basic Skills Plan***

**M/S/P (Zambelli/Thiss) to endorse the 2008-09 Basic Skills Plan.**

**C. *Hayward Award Nomination***

**M/S/P (Thiss/Differding) to nominate Chuck Charter, 2008 Award for Teaching Excellence recipient, for the Statewide Academic Senate's 2008 Hayward Award for Excellence in Education.**

**V. INFORMATION**

**A. *BP/AP 7112 – College President Evaluation***

The Senate discussed the newly proposed board policy and administrative procedure for evaluating college presidents. Language was added to include solicitation of feedback from individuals who have a direct or regular working relationship with the college President. Additionally, language was added to the performance factors by which the president will be evaluated to include "*Commitment to the principles of effective collegial consultation.*"

Both of these additions were commended by Senate members. It was suggested that the additional language be modified to read, "The evaluation will also *include* direct feedback from those with a direct or regular working relationship with the President

(e.g. President's Cabinet members, Academic Senate President). This feedback will be *considered* as one component to be discussed during the performance review meeting between the President and the Chancellor.”

The Senate will entertain a motion to endorse BP/AP 7112 at the special Academic Senate meeting on November 20, 2008.

**B. *AP 6700 – Civic Center and Other Facilities Use***

The Senate discussed this newly proposed administrative procedure for use of district facilities by internal and external groups. This procedure spells how facility use will be prioritized. Internal organizations will have first priority for facility use and external organizations will have second priority.

There were concerns expressed about the need to update the facility use request form. Tim O'Hare, Vice President of Instruction, stated that the form is currently in the process of being updated.

Another issue discussed was the process for internal prioritization. It was suggested that it might be a good idea to have an internal policy for each college. There was also support for giving each college first priority for facilities on their own campus.

**C. *AP 3720 – Computer and Network Use***

The Senate discussed proposed revisions to administrative procedure 3720 regarding computer and network use. Senators expressed concern about the “no expectation of privacy” language in the disclosure section. Nancy Jennings reported that the district's lawyer advised that the language must stay in the document.

Concern was expressed that the district attorney made the recommendation without citing specific statutes or case law. A request was made for clarification of this point. Nancy will report back to Mike on the Senate's request not to take action on this item until the district lawyer can provide more information.

**D. *AP 7111 – College President Selection***

The Senate discussed the proposed administrative procedure for the selection of college presidents. Two versions of the draft AP were discussed—one that the Senate had endorsed on 10-23-08, and one from the district. Concerns were expressed about several proposed changes in the district's version. Nancy will report back to Mike on the Senate's concerns.

**VI. ANNOUNCEMENTS/PUBLIC COMMENT**

Tony Zambelli announced that the Textbook Affordability Task Force is actively working on a document about what both faculty and students can do to keep the cost of purchasing textbooks down.

**Adjournment** – Academic Senate Vice President Nancy Jennings adjourned the meeting at 3:40 p.m.

Recorded by: Jessica Perry