



C U Y A M A C A
· C O L L E G E ·

· A C A D E M I C · S E N A T E ·

Regular Meeting
Thursday, September 27, 2007

MINUTES

- PRESENT:** J. Custeau, G. Gomez, J. Ford, S. Haber, L. Halsted, C. Hammond, J. Hider, T. Marshall, T. Nichols, T. Pagaard, P. Thiss, G. Thurman M. Wangler, K. Wergeland, T. Zambelli
- ABSENT:** J. Campbell, G. Differding, B. Viersen
- OTHERS:** Paul Boatner, Paul Carmona, Raad Jerjis, Sarah Martin, Angela Nesta

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

CALL TO ORDER

Senate President Jan Ford called the meeting to order at 2:00 p.m.

I. APPROVAL OF MINUTES

M/S/P (Haber/Custeau) to approve the minutes of the meeting of September 13, 2007.

II. PRESIDENTS' REPORT

A. Adoption Budget

Senate President Jan Ford reported that the GCCCD Board of Trustees approved the Adoption Budget and that proposed staff positions will be filled.

B. Jonnah LaRoche Memorial Scholarship

Jan Ford announced that there is an opportunity for students to be nominated for the Jonnah LaRoche Memorial Scholarship that is sponsored by the Academic Senate for California Community Colleges (ASCCC). Senators can nominate one continuing community college student for an award of \$500 and one student transferring student for an award of \$1,000. The application is due in the ASCCC office by October 5 so nominations should be sent to Jan Ford as soon as possible.

C. AAUP Articles

Jan explained that AAUP newsletters with information pertinent to Cuyamaca faculty are now being posted on the Academic Senate website under Working Documents.

D. GCCCD FTES Comparison 2007-08

Jan distributed the latest FTES report from IPC and pointed out comparisons between forecast and actual FTES as of 9/12/07. She congratulated everyone for all their efforts in recruiting students. With current actual FTES and predicted FTES for spring, the college will surpass its goal of 5533 which is outstanding.

E. IDRC Grant

Jan congratulated Tony Zambelli and Brad Monroe for the award of a new IDRC grant of \$486,000 through the State Chancellor's office. The grant will provide 18 months to build capacity in the water treatment program, which will help to get more students and equipment. Palomar College is the collaborative partner in the grant and efforts are being made to increase funding so Imperial College can be included. Tony Zambelli will be the project director for the grant.

III. ACTION

A. SLO Coordinator

M/S/P (Custeau/Hider) to recommend to IPC the establishment of a SLO Coordinator position for 2007-2008 with the following job description and process for filling the position.

SLO Coordinator Job Duties for 2007-08 (1-year assignment at .40 reassigned time):

1. Maintain updated SLO College Handbook for program and service department SLO process.
2. Provide ongoing technical support for faculty to write course level SLOs and evaluation measures for curriculum submission.
3. Recommend assessment methodologies, develop SLO Assessment Training Plan, and support implementation of assessment activities in all areas.
4. Develop SLO website.
5. Develop draft of procedure for incorporation of SLOs into college syllabi (to be presented to Instructional Council for review and Academic Senate for approval).
6. Support and coordinate SLO development for student support services departments and programs.
7. Assist with the establishment of a College Student Learning Outcomes Steering Committee.
8. Participate in the scheduled October WASC site visit to present progress for SLO implementation.
9. Perform other related duties regarding SLO implementation.

Recommended Procedure for Selection of SLO Coordinator for 2007-08:

1. Advertise the position to all full-time faculty.
2. Form a selection recommendation committee to consist of:
 - a. Three faculty members, one from Curriculum or Program Review Committee, one from Instructional Council, and one from Student Services. (Faculty co-chair of selection committee will be elected at first meeting).
 - b. One administrator – Accreditation Liaison Officer, or designee (co-chair of the selection committee).
3. Candidates will submit a letter of interest to the administrative co-chair of the selection recommendation committee.
4. The committee will make recommendations to the President of the College and the Academic Senate President.
5. The President of the College in consultation with the Academic Senate President will approve the appointment.

B. *SLO In Syllabi*

M/S/P (Zambelli/Nichols) that the Academic Senate recognizes the value of informing students of the expected learning outcomes for all courses, and supports the inclusion of learning outcomes in course syllabi that are consistent with those found in the official course outlines of record.

IV. INFORMATION

A. *AP 3720 Computer and Network use*

Jan Ford reviewed the draft of AP 3720 on computer and network use and elicited feedback from senators. Discussion by senators related to the government/district authorization over computer and network use and the academic freedom of faculty. Jan asked that senators email faculty concerns to her so she can provide feedback to IPC and DEC about this administrative procedure.

B. *AP 3518 Child Abuse Reporting*

Jan introduced Dr. Paul Boatner who provided background information and led a discussion on the issues related to the responsibility of staff to report reasonable suspicion of child abuse as outlined in the draft of AP 3518. Discussion focused on whether AP 3518 should define faculty as mandated reporters, non-mandated reporters or voluntary reporters; how broad the definition should be; and whether staff training should be included. Jan asked that senators email faculty concerns to her so she can provide feedback to IPC and DEC about this administrative procedure.

V. ADDITIONAL REPORTS

A. *Vice President's Report* – no report made due to time constraints.

B. *Professional Development Committee* – no report made due to time constraints.

VI. PUBLIC COMMENT

ADJOURNMENT – Senate President Jan Ford adjourned the meeting at 3:50 p.m.

Reported by Nancy Perry