



C U Y A M A C A
· C O L L E G E ·

· A C A D E M I C · S E N A T E ·

Regular Meeting
Thursday, March 8, 2007

MINUTES

PRESENT: E. Cline, D. Detwiler, G. Differding, J. Ford, G. Gomez, M. Graham,
S. Haber, J. Hider, J. Resto, M. Wangler, K. Wergeland, T. Zambelli
ABSENT: K. Dudzik, B. Elliott, P. Haro, T. Pagaard, B. Viersen
OTHERS: Rick Alexander, Ezequiel Cardenas, Cristina Chiriboga, Courtney Hammond, Patricia Santana,
Pat Setzer, Pam Wright

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

CALL TO ORDER

Senate President Jan Ford called the meeting to order at 2:02 p.m.

I. APPROVAL OF MINUTES

M/S/P (Differding/Hider) to approve the minutes of the meeting of February 22, 2007.

II. PRESIDENT'S REPORT

- Senate President Jan Ford distributed a Spring 2007 Comparative Enrollment Report Memorandum, pointing out that the enrollment is now over 8,000 students and offered congratulations and compliments to the student services area for their successful recruiting campaigns. Despite the 3 percent increase in FTES, enrollment is 150 below the 06-07 goal of 5,533 FTES; and district enrollment has to reach 18,049 to avoid paying back money to the state.
- Jan distributed the State Academic's summary report of the proposed revisions to the Disciplines List. Senators were asked to share this with their constituents and provide input to Jan so representatives can vote at the spring plenary session. Questions were asked about whether existing faculty would be grandfathered under prior qualifications if the qualifications change.
- Jan passed out copies of the UPDATE from the Academic Senate for California Community Colleges and mentioned the update from the Chancellor's Office of CCLC – state budget.
- Senators were briefed on the topic of a "plus minus" questionnaire that is being distributed by Grossmont faculty members.

III. ACTION

A. SLOs in Syllabi

M/S/P (Zambelli/Haber) approve the resolution incorporating SLOs into course syllabi.
The approved resolution is attached to these minutes.

B. Professional Development Coordinator

M/S/P (Detwiler/Zambelli) to endorse the process for choosing a new Professional Development Coordinator. Attached to these minutes.

C. Professional Development Week Themes

M/S/P (Detwiler/Cline) to endorse the recommendation from the Professional Development Committee to incorporate a theme for each Professional Development Week around which

sessions could be oriented. The theme would be a means for incorporating diversity into professional development activities.

D. *Foundation Dinner Dance*

M/S/P (Zambelli/Detwiler) to use senate funds to provide a \$100 gift certificate to the Old Globe Theater for the Cuyamaca Foundation Dinner Dance.

Jan Ford offered that she will personally add a \$100 gift certificate to the *Prado* restaurant to accompany the Old Globe Theater gift certificate.

IV. INFORMATION

A. *Conversation with the Board President*

Board of Trustee President Rick Alexander was introduced to share his thoughts and vision for the District and Cuyamaca College. He stated that the Board is particularly impressed with the work that has been done by the leadership in SLOs and the 10+1 arena. A variety of questions were asked of him, having to do with privacy, funding, PT:FT faculty ratios.

B. *Academic Rank*

Greg Differding, chair of the Academic Rank Committee, reported on the Feb.13, 2007, meeting of the Academic Rank committee and submitted the list of applicants to be conferred the academic rank of professor.

C. *Accreditation Self-Study*

Michael Wangler, faculty co-chair of the Accreditation Self-Study, along with Administrative Co-Chair Dr. Cristina Chiriboga, led a discussion on input the senators have received from their constituents concerning the Accreditation Self-Study. Mike gave an overview of the overarching planning agendas (Resources, SLOs), and the planning agendas for specific standards. Dr. Chiriboga reviewed the broad-base process that developed the drafts. The accreditation visiting team is coming to Cuyamaca October 22-25. It is recommended that information on what to expect be put out in the college community.

D. *Faculty Right Task Force*

Jan Ford presented information on a joint Grossmont College Academic Senate and United Faculty task force that is being formed to investigate faculty rights. Jan led a discussion on Cuyamaca's Academic Senate joining the task force.

V. ADDITIONAL REPORTS

A. *Vice President's Report*

Mike Wangler reported on the recent appointments by SOC of faculty to committees:

Jeri Resto – District Calendar Committee

Lisa Chaddock – Emergency Preparedness Committee

Elsa Rojo and Terrie Nichols – Student Services Master Plan Committee

Jan Ford added that Mary Graham is now representing Exercise Science on the Academic Senate.

VI. PUBLIC COMMENT – E. Cardenas commented that he was glad that Rick Alexander had been invited to attend the senate meeting and hoped it is done more often.

ADJOURNMENT – Senate President Jan Ford adjourned the meeting at 3:51 p.m.

Reported by Nancy Perry

**Resolution Regarding the Incorporation of Student Learning Outcomes
into Course Syllabi**

WHEREAS, Cuyamaca College is in the process of incorporating Student Learning Outcomes into all course outlines in order to improve teaching and student learning, and meet the new Accreditation Standards; and

WHEREAS, the new Accreditation Standards also require that for every class section, students receive a course syllabus that specifies student learning outcomes consistent with those in the institution's officially approved course outline; and

WHEREAS, AB 1725 defines the right of academic senates to assume primary responsibility for making recommendations with respect to academic and professional matters, including involvement in accreditation processes.

LET IT BE RESOLVED, that the Cuyamaca College Academic Senate asks the Instructional Council, in conjunction with the faculty student learning outcomes coordinator, and the college Accreditation Liaison, to develop recommended guidelines for the inclusion of student learning outcomes into course syllabi, as well as a syllabus review process.

LET IT BE FURTHER RESOLVED, that these recommendations be reported back to the Academic Senate for review and approval.

**Recommended Procedure for Selection of
Professional Development Coordinator**

1. Advertise for a 2-year position during April of the year the assignment will begin.
2. Form a selection recommendation committee to consist of:
 - a. 2 faculty – one to include the current professional development coordinator, who will co-chair the selection committee, if not seeking reappointment.
If seeking reappointment, 2 faculty not to include the professional development coordinator. At the first meeting one will be chosen faculty co-chair.
 - b. 2 classified staff
 - c. 1 administrator – the administrative co-chair of the Professional Development Committee who will co-chair the selection committee.
 - d. Candidates will submit a letter of interest to the administrative co-chair of the Professional Development Committee who will call the first meeting of the committee.
 - e. The committee will make recommendations to the President of the College, the Academic Senate President and the Vice President of the Classified Senate.
3. The President of the College in consultation with the Academic Senate President and the Classified Senate Vice President will approve the appointment.