



CUYAMACA  
COLLEGE

· ACADEMIC SENATE ·

Regular Meeting  
Thursday, April 14, 2005

**MINUTES**

**PRESENT:** P. Boatner, M. Graham (as proxy for S. Weinert), S. Haber, J. Hider, B. Jennings, C. Lloyd, T. Pagaard, P. Santana, P. Setzer, D. Troy, M. Wangler (as proxy for J. Riley), K. Wergeland, T. Zambelli  
**ABSENT:** J. Ford, T. Phillips, J. Reed, J. Riley, S. Weinert  
**OTHERS:** Mary Asher-Fitzpatrick, Greg Gomez, Lyn Neylon

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

---

**CALL TO ORDER**

Senate Vice President Susan Haber called the meeting to order at 2:05 p.m.

**I. APPROVAL OF MINUTES**

**M/S/P (Lloyd/Setzer) to approve the minutes of the meeting of March 31, 2005, as amended.**

**II. PRESIDENT'S REPORT**

Senate Vice President Susan Haber announced that Timothy Pagaard has been appointed to serve as Senator-at-large to represent the vocational education faculty for the remainder of the 2005 spring semester.

**A. Accreditation Report**

Vice President Susan Haber announced that the Senate Officers Committee has approved the selection of Michael Wangler as the Accreditation Self Study Co-Chair. Pat Setzer has been appointed Co-Chair of Standard II. Faculty members are needed to serve under each of the standards, subject to Senate approval. Student Learning Outcomes are interweaved in all of the standards, particularly Standard II.

**B. Report on English and Math Requirements from State Academic Senate**

Susan Haber reported that delegates at the State Senate Plenary Resolution session passed the two resolutions pertaining to math and English graduation requirements. The resolution for English was to "recommend to the Board of Governors that the associate degree minimum requirement for English in Title 5 be changed to read 'an English course at the level of the course typically known as 1A, either English 1A or another English course at the same level and with the same rigor approved locally'." The math resolution stated, "recommend to the Board of Governors that the associate degree minimum requirement for mathematics in Title 5 be changed to read 'a mathematics course at the level of the course typically known as intermediate algebra, either intermediate algebra or another mathematics course at the same level, with the same rigor and with elementary algebra as a prerequisite, approved locally'." If Title 5 is changed to reflect these recommendations the result will be no change in the current math requirements for the AA degree at Cuyamaca but will result in a change of one level higher (Eng. 120) for the English requirement for the AA degree. Susan stated that the recommendations will be forwarded to the Board of Governors for approval before changes to Title 5 will be made. Susan will keep the Senators updated on how this progresses.

**C. *Summer/Fall Schedule Kick-Off Event***

Susan announced that Cuyamaca College will hold a Summer/Fall 2005 Schedule Kick-Off event on May 10, 2005 from 10-1 p.m. The Senators agreed to participate in this event by offering a raffle for students' textbooks (suggested amounts: \$50 summer, \$100 fall) as it did at the successful spring schedule kick-off held last fall. Faculty, staff and departments are encouraged to get involved and promote the event to students. Senators will take this information back to their constituents. The Senate will take action on offering a raffle at its next meeting. Mary Graham, faculty advisor to the student newspaper, *Coyote Express*, was asked about coverage by the newspaper.

**III. ACTION**

**A. *2005-2006 Curriculum Board Packet***

Curriculum Committee Co-Chair Michael Wangler provided a summary of the changes and additions in the Cuyamaca College curriculum that were approved by the Curriculum committee for 2005-2006. He announced that he is finishing his term as Curriculum Committee Faculty Co-Chair and Teresa McNeil has been recommended by the committee to serve as the next Curriculum Committee Co-Chair. On behalf of the Senate, Vice President Susan Haber thanked Mike for the work, time, energy and expertise that he devoted to the committee during his term. The Senators gave an enthusiastic round of applause.

**M/S/P (Zambelli/Boatner) to approve the Curriculum Packet for 2005-2006.**

**IV. INFORMATION**

**A. *Online Counseling***

Susan Haber welcomed Greg Gomez, Title III online counselor and retention specialist, and invited him to share the present status of Cuyamaca College's online counseling services. Greg explained how online counseling has evolved at Cuyamaca and he provided a summary of its current status. The structure for online counseling at Cuyamaca has been set up but is not "live" yet. Paul Boatner, Counseling Department, added that online counseling actually amplifies face-to-face counseling. Written documents outlining policies and practices on our campus were distributed. Senators suggested that the word *policies* be stricken from the document Greg distributed because the document describes practices that are not official policies. It was also suggested that online counseling become part of the accreditation report as a form of student support services.

**B. *State Academic Senate Plenary Session Highlights***

Susan Haber reported on the sessions that Jan Ford, Greg Gomez and she attended at the State Academic Senate Plenary Session. Delegates at the Resolution Session adopted the paper, "Working With the 2002 Accreditation Standards: The Faculty's Role." The paper encourages faculty to have an active role in the accreditation process including site visits. An important item shared during discussion of this resolution was a clarification made by Barbara Beano and Deborah Blue of the ACCJC that evaluating student learning outcomes could be accomplished by either observable or measurable methods.

Greg distributed papers summarizing the session he attended on web advising and counseling, which seems to be a growing trend. He also reported information from the session on understanding noncredit, indicating there is interest to develop a 2-tier system for noncredit.

Susan passed out a paper on academic honesty from the Los Angeles Community College District and she described a Los Angeles Valley college program aimed at helping borderline students succeed. She suggested the article on academic honesty issues be shared with the instructors here. Finally, Susan relayed what she learned at the session she attended on distance learning. Bakersfield College, one of the presenters, provides extensive resources for online students. A suggestion was made by a Senator to possibly share Cuyamaca College's unique and positive experience with shared governance which is not typical in most community colleges to groups throughout the state.

## V. ADDITIONAL REPORTS

### A. *Vice President's Report*

Senate Vice President Susan Haber reported that committee vacancies remain on ITC, Budget, and Program Review (Fall 2005). She also reminded Senators about the upcoming Governing Board meeting and encouraged Cuyamaca faculty attendance at the meeting which will be held at Grossmont College.

### B. *Faculty Newsletter Proposal*

English instructors Lyn Neylon, and Mary Graham presented a proposal for a Cuyamaca College faculty newsletter. The newsletter would be a vehicle to provide a forum for communication and the sharing of knowledge and ideas between instructors. This newsletter would be especially helpful for adjunct instructors. While the Senators were receptive to the idea, they had questions about specific guidelines and procedures. Senators also expressed the need to have Senate approval before the newsletter advances to IPC; Mary and Lyn will put together a plan in rough draft and an example of a newspaper specific to Cuyamaca College and they will bring these to a future meeting of the Senate. The Senators were asked to discuss the proposal with their constituents to get their response and feedback.

### C. *Academic Rank Taskforce*

Committee Chair Paul Boatner reminded the Senators of the April 15<sup>th</sup> deadline for submitting application for the rank of professor for those who are eligible. The recommendations for the faculty members and the corresponding ranks will be brought for action at the May 12, 2005 Senate meeting.

**ADJOURNMENT** – Senate Vice President Susan Haber adjourned the meeting at 4:00 p.m.

Reported by Nancy Perry