



C U Y A M A C A  
· C O L L E G E ·

· A C A D E M I C · S E N A T E ·

Regular Meeting  
Thursday, September 23, 2004

**MINUTES**

**PRESENT:** D. Babylon, P. Boatner, J. Ford, S. Haber, J. Hider, B. Jennings, K. Ingram, C. Lloyd, D. McGehee, T. Phillips, Y. Powell (representing B. Viersen), J. Reed, P. Santana, P. Setzer, P. Thiss, D. Troy, S. Weinert, K. Wergeland, T. Zambelli

**ABSENT:** B. Viersen

**OTHERS:** Cristina Chiriboga, Geraldine Perri

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

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**CALL TO ORDER**

Senate President Jan Ford called the meeting to order at 2:00 p.m.

**I. APPROVAL OF MINUTES**

**It was M/S/P (Setzer/Ingram) to approve the minutes of the meeting of September 9, 2004.**

**II. PRESIDENT'S REPORT**

**A. *College President's Report***

President Perri reported that the Governing Board passed the 2004-2005 adoption budget and the Proposition R Funding plan at the last board meeting. Cuyamaca's adopted budget for 2004-2005 includes funding four of the current eleven faculty vacancies. She urged Cuyamaca College faculty to attend board meetings and to reach out to Grossmont College to work together to increase District FTES. Senators spoke in favor of doing what is best for the students in trying to provide services to them within the District.

**B. *Academic Senate Orientation***

Senate President Jan Ford reviewed the 10 + 1 areas of academic and professional matters as listed in Title 5. She explained her goal to increase faculty involvement on committees and encouraged the senators to disseminate senate information to the faculty members in their constituency groups via e-mail and seek input from them to ensure that senators represent their constituency's views.

**C. *Special Election Results***

Jan Ford announced that Carol Lloyd was elected the Part-Time Senator-at-Large through the special election held on September 16, 2004. Jan welcomed her to the Senate.

**D. *Committee Appointments***

Senate Vice President Susan Haber reported on the committee appointments made by the Senate Officers Committee. Jan Ford reminded the senators that committee assignments are 2-year terms and added that a committee appointment list is being developed to track assignments so terms can be staggered.

### III. ACTION

#### A. *Senate Resolution to Endorse Blended Classes*

**It was M/S/P (Boatner/Lloyd) to endorse the process developed by the Online Teaching and Learning Committee and approved by the Instructional Technology Council for offering courses in blended format.**

### IV. INFORMATION

#### A. *Students with Disabilities – Federal Law, Services and Accommodations*

Yvonne Powell, DSP&S Coordinator, presented information on the federal laws mandating support services for students with disabilities and outlined the services available at Cuyamaca College. Senators discussed the challenges and issues faced by faculty in fulfilling the accommodation responsibilities as outlined in the 8-03-04 memo on the subject of “Test Accommodation for Students with Verified Disabilities.”

**It was M/S/P (Zambelli/Setzer) to refer this issue to the Senate Officers Committee (SOC) to establish a taskforce to focus on accommodations for disabled students and make a recommendation to the senate on how to deal with this issue.**

#### B. *Proposed Change in Senate Structure*

President Jan Ford reviewed the constituency groups and subgroups in Section 2.4-B of the Senate Bylaws and presented rationale for revising the constituency groups by combining CIS with Drafting Tech and Fine Arts so constituency groups A-D would each have three senators.

#### C. *Faculty Handbook*

Jan Ford presented the draft of the faculty handbook and asked the senators to review the handbook and make recommendations to her or any member of the faculty handbook taskforce (Kari Wergeland, Peter Utgaard, Al Taccone) before the next senate meeting.

### V. ADDITIONAL REPORTS

#### A. *Vice President’s Report*

Senate Vice President Susan Haber gave a brief update on the Academic Master Plan Committee. The committee is reviewing data to determine recommendations in priority order for the four faculty vacancies for 2004-2005.

#### B. *Other Reports*

Staff Development Coordinator Patricia Santana reported that calls for presentations will be sent out in mid-October.

**ADJOURNMENT** – Senate President Jan Ford adjourned the meeting at 3:55 p.m.

Reported by Nancy Perry