



CUYAMACA
COLLEGE

· A C A D E M I C · S E N A T E ·

Regular Meeting
Thursday, March 27, 2003

MINUTES

PRESENT: C. Bishop, C. Charter, C. Lloyd, T. Phillips, D. Riley, P. Santana, P. Setzer, D. Troy,
P. Utgaard, B. Viersen, M. Wangler, K. Wergeland, T. Zambelli
ABSENT: P. Garity, K. Ingrum, K. Nette, Y. Powell, L. Pulido
OTHERS: Dr. Ezequiel Cárdenas, Cristina Chiriboga, Connie Elder, Henry Eimstad,
Dr. Kay Hartig, Dr. Geraldine Perri, Steve Weinert

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

CALL TO ORDER

Senate President Pat Setzer called the meeting to order at 2:03 p.m.

I. APPROVAL OF MINUTES

It was M/S/P (Santana/Wergeland) to approve the minutes of the meeting of March 13, 2003.

II. PRESIDENT'S REPORT

A. *Budget Update*

Cuyamaca College President Dr. Perri reported on the impact of State midyear budget cuts on the college funding for the remainder of this year, and gave a preview of tentative budget planning for 2003-2004. President Perri also reported that the Phasing Plan was approved by the Governing Board; and that initial steps by Gafcon will include the development of design standards for the campus.

B. *Preliminary Report of the Real Cost Project* – no report

III. ACTION

A. *Board Policy 3710 – Intellectual Property and Copyright*

It was M/S/P/ (Wangler/Lloyd) that the Academic Senate endorses the proposed Board Policy 3710 on Intellectual Property and Copyright.

B. *Proposed College Hour Calendar for 2003-2004*

It was M/S/P (Zambelli/Utgaard) that the Academic Senate approves the proposed College Hour Calendar for 2003-2004.

C. *Proposed Revision to the ITC and Subcommittees*

It was M/S/P (Utgaard/Wangler) that the Academic Senate recommends the Online Learning Committee name be changed to Online Teaching and Learning Committee.

It was M/S/P (Lloyd/Zambelli) that the Academic Senate recommends approval of the proposed revisions to the charges and membership structure of the Instructional Technology Council, the Online Teaching and Learning Committee, the Technology Policies and Procedures Committee, and the Technology Plan Committee.

IV. INFORMATION

A. *District Operating Procedure IS10 – Web Procedure*

Information Services Director Henry Eimstad explained the proposed operating procedure and standards for the District's websites and answered questions. It was suggested that the staff will need to be informed of these procedures through chairs and coordinators to ensure understanding of the protocol and compliance.

V. ADDITIONAL REPORTS

A. *Report from the Curriculum Committee*

Curriculum Committee Co-Chair Michael Wangler provided a summary of the curriculum changes for the 2003-2004 catalog year that will be presented to the Governing Board for approval.

B. *Student Success Committee*

Steve Weinert, of the Student Success Committee, presented a cost-savings proposal for a *Revised Early Alert* as an alternative method for improving student retention. The proposed Early Alert would provide a more direct means for faculty to inform students of course progress and provide referral to support services. Steve and the committee were commended for developing a creative, responsive, and economical proposal that could also save instructor's time.

C. *Technology Plan Committee*

Connie Elder presented and explained the preliminary technology plan developed by the Technology Plan Committee. There was discussion about the converging needs of computer labs, smart classrooms, and high tech labs for DSP&S students that need to be addressed and funded.

D. *Vice President's Report* – no report

E. *United Faculty Report*

Ezequiel Cárdenas clarified some points about contract and part-time positions and urged faculty to attend the Chancellor's budget forums.

ADJOURNMENT – Senate President Pat Setzer adjourned the meeting at 4:15 p.m.

Reported by Nancy Perry