



**SPRING 2021**

**Instruction Program Review**

**Annual Update**

**NOTE THAT ALL PROGRAM REVIEWS MUST BE SUBMITTED ONLINE VIA SURVEYMONKEY.**

**THIS FORM IS PROVIDED FOR RESPONSE DRAFTING AND PLANNING PURPOSES ONLY.**

**EMAILS WITH THE LINK TO EACH PROGRAM’S ONLINE MODULE WILL BE PROVIDED IN FALL 2020.**

**IF YOU HAVE QUESTIONS ABOUT THE SURVEYMONKEY PROGRAM REVIEW MODULE, PLEASE CONTACT THE INSTITUTIONAL EFFECTIVENESS, SUCCESS, AND EQUITY OFFICE AT (619) 660-4380 brianna.hays@gcccd.edu.**

1. **Program Overview and Update**

I.1 Department(s) Reviewed:

I.2 Lead Author:

I.3 Collaborator(s) {list any person that participated in the preparation of this report}:

I.4 Manager (s):

I.5 Program Update (Required): Please summarize the changes, additions, and achievements have occurred in your program since the last program review. You can access 2019 program reviews on the [program review webpage](https://www.cuyamaca.edu/college-info/planning/program-review.aspx).



## Assessment and Student Achievement

1. **Student and Program Learning Outcome Assessment**

***For assistance with SLOs, please contact SLO Coordinator Tania Jabour at*** ***tania.jabour@gcccd.edu******. For assistance with TracDat, please contact Madison Harding at*** ***madison.harding@gcccd.edu******.***

***Additional resources are provided on the*** [***Learning Outcomes and Assessment webpage***](https://www.cuyamaca.edu/college-info/planning/outcomes-assessment.aspx)

II.A.1 Is your program following the assessment plan on file with the SLO Coordinator (or Outcome Assessment Committee)?

⃞ Yes, on file and following the plan

⃞ Yes, on file but work is needed to update the plan

No w

[If Yes on file but work is needed or no, not on file], please describe how your program is adjusting its assessment plan to ensure all courses are assessed within the assessment 4-cycle:

II.A.2 Please provide an analysis of your student learning outcomes (SLO) findings over the past year and what changes, if any, were made as a result. This may include, for example, changes to departmental practices, program improvements, and/or professional development opportunities over the past year.

 *\*If the department did not complete assessments during the COVID-19 public health crisis, please note that here and provide any additional context.*

# Student Achievement

# *Student characteristics and achievement data (both college-wide and by discipline) can be located on the* [*program review data webpage*](https://www.cuyamaca.edu/college-info/planning/program-review-data.aspx)*.*

II.B.1 What progress has been made in your program to address the institutional goals set around student success and equity? {[2019 Equity Plan](https://www.cuyamaca.edu/college-info/planning/files/cccco_equity_plan/Cuyamaca_College_Student_Equity_Plan.pdf)} If qualitative or quantitative data is available, please summarize any findings.

II.B.2 In light of the goals set in your program review, what are your plans to improve equitable student outcomes (success, retention, persistence, graduation, etc.) in the coming year?

# Distance Education Course Success (If Applicable)

Does your department offer distance education courses (excluding emergency remote teaching in 2020)?

* + Yes ☐ No **(if not go to Section III)**

***For distance education teaching and learning resources, please visit the*** [***Online Teaching and Learning Committee intranet page***](https://www.cuyamaca.edu/in/committees/otlc/default.aspx) ***(note that your GCCCD username and password are required to log in to the intranet).***

II.C.1 If there were differences in success rates for distance education (online) versus in-person sections of program courses in your last comprehensive program review, what has the department done to address these disparities? *If online and in-person sections had comparable success rates, please describe what the program did to achieve that.*

II.C.2 What mechanisms are in place to ensure regular and effective contact {Guided to Best Practices in Online Teaching ([link](https://www.cuyamaca.edu/faculty-staff/teaching-online/docs/Guide-Best-Practices-Online-Teaching.pdf))} within online courses across the discipline or department?



## Previous Goals: Update

**For each of your program’s goals (as noted in your Spring 2020 program review annual update), please provide a goal status update and, if applicable, the results of these actions. For a list of active goals as of Spring 2020, visit the program review website to access the Program Review Goals Annual Report.**

**Goal 1:**

* 1. Goal 1:
	2. Goal Status

In Progress - will carry this goal forward into next year Completed

Not Started Deleted

***If Deleted Or Completed:***

* 1. Please describe the results or explain the reason for deletion/completion of the goal:

***If Continuing (Not Started or In Progress):***

4. Action Steps for the Next Year: *If you are requesting resources in order to achieve this goal, please list them below as action steps and specify the type of request (e.g., submit technology request for new laptop computers).*

[Repeat as needed up to 4 goals]



## New Goals

If your program is proposing any new goals ***for the remainder of your program review cycle (up to your next Comprehensive Program Review)***, please state the new goal(s), summarize key action steps for the next year, and describe your plan to evaluate the outcomes/results of these actions.

**New Goal 1:**

* 1. New Goal 1:
	2. Link to [College Strategic Goal](https://www.cuyamaca.edu/college-info/about/files/strategic-plan/2016-2022-Strategic-Plan-Cuyamaca.pdf) (Which College Strategic Goal does this department goal most directly support? (***Check only one***)

Basic Skills Acceleration Guided Student Pathways

Student Validation and Engagement Organizational Health

* 1. Please describe how this goal advances the college strategic goal identified above.
	2. Please indicate how this goal was informed by SLO assessment results, PLO assessment results, student achievement data, or other qualitative or quantitative data (from any source):
	3. Action Steps for this Year: *If you are requesting resources in order to achieve this goal, please list them below as action steps and specify the type of request (e.g., submit technology request for new computer hardware).*
	4. How will this goal be evaluated?

(Repeat as needed up to 4 goals)



## RESOURCES NEEDED TO ACHIEVE PROGRAM GOALS

**Faculty Resource Needs**

*Contact Person: TBD*

***Link to Faculty Position Request Form- One form must be submitted for each request***

*Please submit an electronic Faculty Position Request Form for each position your department is requesting. A copy of the request form is posted to the* [*Program Review webpage*](https://www.cuyamaca.edu/college-info/planning/program-review.aspx) *(under the Staffing Request Information menu) for planning purposes.*

## Classified Staff Resource Needs

*Contact Person:* TBD

***Link to Classified Position Request Form- One form must be submitted for each request***

*Please submit an electronic Classified Position Request Form for each position your department is requesting. A copy of the request form is posted to the* [*Program Review webpage*](https://www.cuyamaca.edu/college-info/planning/program-review.aspx) *(under the Staffing Request Information menu) for planning purposes.*

## Technology Resource Needs

*Contact Person:* Kerry Kilber Rebman (kerry.kilber-rebman@gcccd.ed)

***Link to Technology Request Form- One form must be submitted for each request***

**Supplies/Equipment and Other Resource Needs**

*Contact Person:* Kerry Kilber Rebman (kerry.kilber-rebman@gcccd.ed)

***Link to Supplies and Equipment Request Form- One form must be submitted for each request***

**Facilities Resource Needs**

*Contact Person:* Francisco Gonzales (francisco.gonzalez@gcccd.edu)

***Link to Facilities Request Form- one form must be submitted for each request***