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COMPLETE

Collector: Live Link (Web Link)
Started: Monday, February 11, 2019 1:16:52 PM
Last Modified: Monday, February 11, 2019 1:22:51 PM
Time Spent: 00:05:58
IP Address: 70.181.200.69

Page 1: Please submit one form per request.

Q1 Contact Person

Name **Julie Godfrey**
Email Address **julie.godfrey@gcccd.edu**

Q2 Department

EHSM

Q3 Fiscal Year of Request **2018-2019**

Q4 Title of Request

Move Department Store Room

Q5 Location of Request

F-519

Q6 DescriptionPlease provide a brief description of the space or items being requested.

To swap storage rooms from F-726 to F-519 so our storeroom is accessible during class sections. Currently the Survey department has an adjoining store room to the F-724 as well as our department. We are in competition for the class room space. Both departments rely heavily on having the attached storeroom to facilitate lab activities. F-519 is currently storing the dissolved Solar Energy class equipment and could be swapped to F-726 to allow us to use F-620 in conjunction with F-519

Facilities Request Form

Q7 Please provide the justification for the request, discussing the following: How will the request (and associated program review goal) support the College's mission and strategic priorities? Does the request address any health, safety, or security issues? If so, please describe them. What do program or service area data indicate with regard to growth in increased demand for services? How will the request advance the continuous quality improvement of the department or work area?

Currently the Survey and EHSM department has separate adjoining store rooms to the F-724. We are in competition for the class room space and as our departments grow are no longer able to share the area based on time constraints. Both departments rely heavily on having the attached storeroom to facilitate lab activities. F-519 is currently storing the dissolved Solar Energy class equipment and could be swapped to F-726 to allow us to use F-620 classroom in conjunction with F-519 storeroom.

Q8 What is the estimated one-time cost of the request? Respondent skipped this question

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Q9 Contact Person Respondent skipped this question

Q10 Department Respondent skipped this question

Q11 Fiscal Year of Request Respondent skipped this question

Q12 Title of Request Respondent skipped this question

Q13 Location of Request Respondent skipped this question

Q14 Description Please provide a brief description of the space or items being requested. Respondent skipped this question

Q15 Please provide the justification for the request, discussing the following: How will the request (and associated program review goal) support the College's mission and strategic priorities? Does the request address any health, safety, or security issues? If so, please describe them. What do program or service area data indicate with regard to growth in increased demand for services? How will the request advance the continuous quality improvement of the department or work area? Respondent skipped this question

Q16 What is the estimated one-time cost of the request? Respondent skipped this question
