

## ACCREDITATION STEERING COMMITTEE

Members Present: Brooks, Chiriboga, Ford,  
McNeil, Nesta, Nette, Riley, Perri, Satele,  
Wangler  
Members Absent: Brown, Gonzales, Morones

A regular meeting of the Cuyamaca College Accreditation Steering Committee was held on October 6, 2006 in Room F106.



<u>Agenda Item</u>	<u>Discussion</u>
<i>1. Approve Minutes</i>	Minutes were approved with minor corrections. M/S/A
<i>2. Review Team Compositions</i>	Each Standard co-chair went through the committee list for their area to update the group on an accurate rendering of the current participants. The changes will be updated in a revised list of Accreditation Self-Study participants to be generated by the Recorder.
<i>3. Standard Team Updates</i>	<p><u>Standard II:</u> Angela Nesta reported that the group, as a whole, is in the process of reading all subsection drafts. Team members have been instructed to read and critique the drafts from the perspective of an outside evaluator, using the ACCJC's Guide to Evaluating Institutions to ensure all Standards questions are adequately addressed.</p> <p><u>Standard IV:</u> Jan Ford reported there are Four evaluation sections that have not been completed yet. At this point the committee is reviewing what has been written and will go through one more edited version. This version will be submitted to Teresa McNeil by 10/15 for institutional editing.</p>

Standard III: Arleen Satele reported subsections A&B are in the process of a final review and are 90% complete. Subsections C & D are complete, save for one question from subsection D. The drafts will be submitted to Tim Pagaard for final editing by 10/15 and then forward to the Institutional Editor.

Standard I: Gerri Perri reported that the Mission Statement revision is near the end of the shared governance review process, and a final draft should be ready for the Governing Board in November.

In addition, Standard I committee will look at Standard II inputs for the more specific references that are also addressed in broader terms in Standard I.

#### ***4. Review: Standard I & II***

Drafts of Standard I & II were distributed and the group was instructed to review and critique the description and evaluation sections, and make notes about possible planning agendas where needed. A critique sheet was also distributed to aid in the evaluation process. Responses to this review should be forwarded directly to the Recorder, Debi Miller by 10/30/06.

Arlene Satele distributed a website that can be accessed that shows California Community College accreditation reports:  
[www.leftcoastsoftware.com/accreddata.html](http://www.leftcoastsoftware.com/accreddata.html).

K. Brooks indicated she had forwarded a demographic profile draft to the Steering Committee co-chairs for their review and comment. She will review Standard I & II drafts within the context of the survey results, and will make recommendations as needed. She will also forward to the group the proper phrasing when considering survey data in the description and evaluation portions of the self-study.

#### ***5. Fall Accreditation Form***

The group would like to hold an Accreditation Forum for the college community during November. Portions of the recent Board presentation will be utilized in this forum, and will include an overall status report, a membership update, a synopsis of each of the Standard drafts, and a question and answer session.

*6. Updates*

Board Presentation: The recorder was tasked with having the recent Board presentation accessible on the Accreditation website.

*7. Other*

None recorded.